

NE Oklahoma Continuum of Care Full COC Membership Meeting

Meeting Minutes

Thursday, April 23, 2020

12:00 p.m.

The meeting took place by teleconference, due to the COVID-19 Pandemic

Call-in number: 425-436-6310

Access code: 649506

1. Introductions of Guests/Present

- Lorinda McDaniels, CDSA
- Lindi Conover, NEOCAA
- Sarada McGaha, CARD
- Keila Dewey, Crisis Center
- John Ann Thompson, NEOCAA
- Alicia Beard, GLMH
- Katie Wilson, Youth & Family Services
- Josh DeBartolo, GLMC
- Natalie Shelton, NEOCAA
- Elizabeth Adams CSC in Tulsa
- Cindy Bedford, the Landing
- Laura Garner, Hope House
- Lisa Look, CN Vets
- Sherry Broslavski, VA Healthcare in Arkansas
- Ashley Morrison, Grand Nation
- Sherry Sherwood, FFATC
- Vera Yirsa, Visitor

2. Updates & events

Keila w/ Crisis Center: We are open & providing services.

Sarada: If you have something (fliers, etc), you need emailed out, just email Sarada.

3. Consideration and action regarding February 27, 2020 COC Full Partnership meeting minutes.

Keila noted that the October 22, 2020 meeting is in Grand Nation in Craig County, Keila

Every date is filled

Motion: Cindy, 2nd :Sherry Sherwood

Motion carries

4. PIT Count Update

Lindi gave an update.

John Ann said she was on a call with the state director asked last year if our numbers were down this year. She couldn't answer that question.

Lindi: Can look and email that out.

Lisa Look: Lisa asked Lorinda about Cherokee County number. Lorinda said she can't break it down by County.

Sherry B: How many vets were ID'd in Adair and Delaware Co?

Lindi will do this and send that out.

5. Discussion regarding CoC Program Competition Debriefing

John Ann: \$381,431, Divided between FFATC, NEOCAA, Crisis Center, SafeNet, The Landing

Some of the agency have received their agreement letters, others have not.

6. Discussion and action regarding 2020 ESG Funding amounts, processes, and timeliness

Total Funding available: \$254,788

Agencies Applying:

Grand Nation

Crisis Center

Hope House

GLMH

CARD

SafeNet

In the past, we've decided which agencies will be funded and then split evenly between them. We can choose to do all 6

6: \$42,464.67

5: \$50,957.60

4: \$63,697

Must match dollar for dollar.

JAT asked who are first time applicants: GLMH. Must have a sponsoring agency, which can be NEOCAA or a gov't agency, independent nonprofits. Sarada read the eligibility requirements. NEOCAA does the paperwork, it's 60/40 split on the RRH with NEOCAA.

Keila asked if GLMH if they thought they could meet those requirements.

Keila moved that we divide the grant funds evenly 6 different ways; if GLMH decides not to apply, then we split it 5 ways.

Laura seconded.

Motion carries unanimously

Lindi will email out applications today or tomorrow and they're due on May 18th.

Applications are due on May 29th to ODOC.

7. Committee Reports, recommendations and action items

a. Planning committee.

Sarada reminds us to think about working together within the COC, especially in light of COVID-19. There's a resource guide that Sarada can send if you need.

John Ann emphasized this partnership.

Keila noted that we don't know which agencies are still open.

Sarada: Has received questions about which food pantries are open.

Keila: United Way reached out to them to make sure they had cleaning supplies.

Laura: Local UW has done the same.

John Ann: We haven't had anyone reach out.

Keila: We received a Delaware County United Way sent them an emergency check

Sherry B: Is OK Dept of Health doing anything to help with homeless people with COVID19

Keila: No and our health dept. hasn't been very helpful

Natalie: Our health dept. is doing drive through testing.

Sarada: Many hotels aren't taking vouchers for those who are trying to isolate.

Lisa: Tulsa & Muskogee VA are doing drive-through tests for VA. Tulsa opened a men's overflow shelter.

Sarada: If anyone has additional information about shelter, Sarada will compile and send to the Continuum

Keila: They're isolating inside the shelter with a disaster plan.

Elizabeth Adams: They have had a little extra leeway with putting vets in emergency housing.

b. Monitoring and Evaluation Committee:

Sarada: We need reviewers for applications outside the COC. If you want to do this, please email Lindi or John Ann. We will have to report that to ODOC.

C: HMIS Committee

An additional 117 clients have been served since our last meeting in February. Please continue to run your CoC or ESG HMIS reports, especially after entering new data in HMIS, and fix any errors in sections 6a through 6d. There is a high number of errors on income and sources at annual assessment, which may indicate that clients are not being exited. I can set up your HMIS dashboard with a count of how many clients you currently have enrolled without exits, which can help prevent these errors.

- Sent an e-mail on April 2nd with the subject "HMIS Privacy and Security Standards, Data Sharing Practices, and COVID-19 Response." It has the following information:

o There is a "COVID-19 Survey" available in HMIS under the "Assessments" tab. Please know that HUD is not requiring the collection of any COVID-19 specific data, and the use of that survey is **optional**. There is a screenshot attached in the e-mail, so you can see how it looks.

o **HMIS Privacy and Security Standards and COVID-19 Response** - This document provides several scenarios that pertain to disclosing PII to public health officials, healthcare providers, other agencies clients may be referred to, transportation provider and emergency responders, third-party quarantine or isolation facility, and privacy notices (and the fact that you can amend your privacy notice at any time if you need to do so).

o **COVID-19 HMIS Setup and Data Sharing Practices** - This document states "It is HUD's position that under these Standards (HUD Privacy and Security Standards), it is permissible to share a participant's COVID-19 status for the following purposes: 1) Coordinating Services; 2) Preventing/lessening threats to health or safety; and 3) Complying with state or local law."

§ The document provides samples of Triage and Screening workflow

§ Regarding HMIS project setup, please let me know if you receive additional funding due to COVID-19, and I will set up special HMIS projects to track that funding

- Should your agency have a confirmed case of COVID-19, HMIS will be helpful to determine where the client has stayed in the past two weeks and may also assist in locating individuals who may have been exposed.

Motion to accept Committee Reports: Keila ; 2nd by Katie

Motion carries

8. CoC Program Competition/Renewal applications

John Ann Thompson: Due Sept 30th

We'll keep up to date with this.

9. Other business

John Ann Thompson: A webinar host asks if there are any changes to accommodate to COVID 19 needs. John Ann said people have worked from home when possible, locked office to public.

Keila: Admin office in Ottawa is open with locked lobby. Telephone advocacy.

Sarada: Doors locked when they're in the office. Working from home when possible.

Laura: Still open, offering hotel rooms to help with social distancing.

10. Next meetings: We will only meet in person if it is safe. We may do this virtually through Zoom if everyone has that capacity.

Next meeting date and location:

- May 28 – 12:00pm at NEOCAA in Jay*
- June 25 – 12:00pm at Hope House in Tahlequah
- July 23 – 12:00pm at The Landing in Fairland – Full Partnership Meeting
- August 27 – 12:00pm at Cherokee Nation VA in Tahlequah
- September 24 – 12:00pm at CARD, Claremore
- October 22 – 12:00pm at Grand Nation in Craig County
- November 19 – 12:00pm at GLMH in Jay – Full Partnership Meeting Board Meeting **moved date to the third Thursday of the month due to the Thanksgiving Holiday**
- December – No Meeting

*Meetings will be held remotely/virtually until it is safe to gather in person again

Adjournment: at 1:04pm

Motion: Cindy

2nd: Alicia