

**NE Oklahoma Continuum of Care Full Partnership  
Meeting Minutes**

**Thursday, July 28th, 2022 at 12:00 p.m.**

Teleconference Only

Join Zoom Meeting

<https://us06web.zoom.us/j/9370284642?pwd=THhnZ3VvSUITUGVNSW5aY0hhMnZtQT09>

Meeting ID: 937 028 4642

Passcode: 310774

Or call (346) 248-7799 and enter the meeting ID and Passcode

Keila Dewey, CCCI  
Lindi Conover-Thompson, NEOCAA  
Cindy Bedford, The Landing  
Denise Phelps, GRAND Mental Health  
Travis Summerlin, R2H2 Ministries  
Kristi Boydston, CREOKS  
Brandon Thomason, Reincarnation Cottages  
Katie Wilson, Youth & Family Services  
John Ann Thompson, NEOCAA  
Natalie Shelton, Tahlequah Men's Shelter  
Suzanne Redden, CARD  
Sherri Sherwood, The Ark  
Jacque Davis, NEOCAA  
Elizabeth Adams, CSC Tulsa  
Evelyn Pettigrew, CREOKS

Meeting Called to Order: 12:04

1. Introduction of Guests
  - a. None
2. Updates and events
  - a. OKARR Conference – see details below
3. Consideration and action regarding June 30th, 2022, COC Full Partnership minutes
  - a. Motion to accept meeting minutes as presented made by Denise Phelps and seconded by Cindy Bedford; motion carries unanimously
4. Update regarding ESG new allocation
  - a. Jessica Izquierdo indicated by email that it does not appear that ODOC would be getting additional ESG-CV funds
5. Update on SNAPS/HUD/Consolidated Application
  - a. Grant Inventory Worksheets have been updated & approved

6. Update & discussion re: HUD Rural Set-aside \$54.5 million
  - a. Review slides
  - b. Lindi will continue to do the research to see if we would be eligible
  - c. Informational meeting will be at noon on 8/11
7. Committee updates, recommendations, and action items
  - a. General update
    - i. Review the proposed committees & responsibilities (see below)
    - ii. Volunteers for committee members to be established as needed
    - iii. Denise Phelps motioned to accept proposed committees; seconded by Cindy Bedford; motion carried with one abstention
  - b. HMIS Committee, Ashley Benz
    - i. Fix your errors
    - ii. Ashley was unable to attend.
  - c. Motion to accept reports as presented made by Cindy Bedford and seconded by Brandon Thomason; motion carried unanimously
8. Old business
  - a. None
9. New business
  - a. None
10. Next meeting, August 25<sup>th</sup> (virtual)

Motion to adjourn made by Cindy Bedford and seconded by Katie Wilson; motion carried unanimously.

Adjourn: 12:39pm

**2022 meeting schedule:**

August 25<sup>th</sup> – 12:00pm Full Partnership Meeting

September 22<sup>nd</sup> – 12:00pm Full Partnership Meeting

October 27<sup>th</sup> – 12:00pm Full Partnership Meeting & Board Meeting

November 17<sup>th</sup> – 12:00pm Full Partnership Meeting \*Moved up due to Thanksgiving

December: No meeting due to Christmas

## Organizational/Administrative/Functional

### Executive Committee

- Purpose:
  - Provide oversight and planning for the CoC
  - Stay updated on changes to federal rules governing the COC operations
- Members: President, Vice President, Secretary, Collaborative Applicant staff
- Responsibilities might include:
  - Attending quarterly board meetings
  - Ensuring that committees are regularly meeting and actively achieving benchmarks they've set
  - Establishing parameters for "membership" in the COC

### Nominating Committee – Ad-hoc

- Purpose:
  - Accept and make recommendations to fill vacated BoS and board officer positions
- Members:
  - President
  - at least three board members
  - LHC members
- Responsibilities might include:
  - Attending quarterly board meetings to recommend officer positions, other roles, to the board.
  - Reviewing written policies annually to make sure the COC's membership and board roster is active
  - Ad-hoc

## System Flow

### Coordinated Entry Committee

- Purpose
  - Oversees the implementation of a coordinated entry system (CES)
  - Understand services, identify gaps, recommend and implement strategies to fill gaps
- Members: Representation from each ESG-funded agency, HMIS Lead staff, representation from service population, other interested parties
- Responsibilities:
  - Establish and operate, or designate, a centralized/coordinated assessment system that assesses the housing and services needs of individuals and families.
  - Develop a policy to guide the system, including DV considerations.
  - Developing /reviewing & updating written standards for providing assistance to clients in coordination with the planning committee.
  - Attend quarterly meetings and trainings, as needed.

## Planning Committee

- Purpose:
  - Develop/review organizational policies and procedures regularly (bi/annually, as needed if a change in policy occurs). This includes developing/reviewing & updating written standards for providing assistance and incorporate these into the coordinated entry system.
  - Develop and implement the COC's 5- and 10-year plans and/or strategic plans
  - Also has an arm in the Outreach/Growth part of the COC by helping to identify new strategic partnerships
  - Coordinating and implementing a comprehensive system to address the needs of the homeless population and subpopulations and persons experiencing a housing crisis within NE OK.
- Members:
  - Reps from active COC agencies that serve people experiencing homelessness (including DV)
  - Locally elected officials
  - Reps from homelessness advocacy orgs
- Responsibilities:
  - Planner (NEOCOA) provides data, assessment results, gap analysis to committee for consideration & informed decision making (based on community,
  - Work with other committees to create a seamless flow of information

## HMIS Steering Committee

- Purpose
  - Guides the planning and implementation of the HMIS
- Members:
  - Representation from organizations participating in the HMIS
  - Individuals who can make stories out of numbers
- Responsibilities:
  - Help ensure proper data entry with other COC agencies
  - Work with Outreach Committee to help develop the case for our work
  - Work with the Diversity, Equity, and Inclusion committee to provide information
  - Review equity, outcomes, movement through the system, gaps

## Diversity, Equity, and Inclusion

- Purpose:
  - Review the COC's homelessness system through an equity lens
  - Review po
- Members:
  - Board members
  - Exec. Committee

- Coordinated Entry
- Responsibilities might include:
  - As new policies and procedures are developed and implemented, consider and make recommendations for improving P&P to more equitably serve our populations
  - Reviewing annual plans, needs assessments, gaps analysis, etc., with an equity lens and make recommendations accordingly
  - Attend trainings on DEI, as available, required, or desired

### Programmatic/Implementation

#### PIT Committee – Ad Hoc

- Purpose:
  - Plans, implements, and reports on the annual PIT Count for the CoC
  - Ensures that shelters report their PIT numbers correctly
- Members:
  - Representation from each LHC agencies
  - A representative from shelters participating the count
- Responsibilities might include:
  - Attending informational meetings in preparation for the PIT Count. Usually active October-March.
  - Provide information about PIT Count to other agencies
  - Recruit volunteers to conduct unsheltered counts

#### Rank and Review Committee – Ad Hoc

- Purpose:
  - Review HUD-funded projects to ensure they are meeting goals, expending funds appropriately, and serving eligible clients.
  - Scores grant applications and prioritizes projects for the annual Continuum of Care NOFA process.
  - Establish priorities for funding projects. These priorities should be determined in coordination with the planning committee.
- Members:
  - Representative agencies that are not applying for funding
- Responsibilities might include:
  - Reviewing ESG grant applications (spring) and Collaborative Applications (fall)
  - Establish and funding priorities for the COC

### Outreach & Growth

- Purpose:

- To strengthen and grow the network of homelessness service providers in the COC's 11-county region and beyond
  - Establish, coordinate with, and/or represent members of local housing coalitions
- Members:
  - Active organizations' representatives
- Responsibilities might include:
  - Invite new potential members and assist with orientation
  - Providing contact information for potential new members
  - Attending two "open invitation" meetings annually

## **OKARR Conference Details**

From: Tara McDonald [tara.mcdonald@okarr.org](mailto:tara.mcdonald@okarr.org)

Hello. You've been identified as a leader in recovery supports, and we are honored to invite you to this year's summit. It is free of charge and will be September 19<sup>th</sup> and 20<sup>th</sup> at Stoney Creek Convention Center in Broken Arrow. This year's conference theme will be "Creating Communities-" and we know that work cannot be done without our service providers. It will be a great opportunity to introduce your organization and the work you do to all members of the recovery community and share what services you can provide to residents and operators of OKARR certified homes. The crucial key services we are hoping to spotlight include case management, counseling, and PRSS.

We have a great lineup of speakers from across the country sharing on topics such as community building, implementing change in the recovery community, re-entry, medication assisted treatment, and supportive staff roles. Educational breakout sessions will be offered. The agenda continues to be built, so expect periodic updates! Everyone is welcome at the conference this year- residents, operators, house managers, clinical providers, and community members.

Please join us either as an attendee or an exhibitor to showcase your organization. If you are interested in an exhibitor space, please reach out to [tara.mcdonald@okarr.org](mailto:tara.mcdonald@okarr.org) or (405)856-4803. Recovery works best when everyone is educated. We can't wait to see you there! Registration is open on our website, at <https://okarr.org/summit/>. The link to our room block and agenda will soon be provided.

## **HUD's Rural Set-Aside Info**

General Info: [https://www.hud.gov/program\\_offices/spm/gmomgmt/grantsinfo/fundingopps/fy21coc\\_urh](https://www.hud.gov/program_offices/spm/gmomgmt/grantsinfo/fundingopps/fy21coc_urh)

Slides: <https://www.hud.gov/sites/dfiles/CPD/documents/CoC/Webinar-Kick-Off-Special-NOFO-Slides-2022-06-28.pdf>

### Top lines:

Due Oct 20, 2022, 8pm EST

Grant term is 3-years

Process is similar to the Consolidated application, where individual agencies apply for specific projects to the COC and then we review and rank apps

Priority: In Rural Areas-Reduce Homelessness Amongst Individuals and Families Experiencing Unsheltered Homelessness and Those with Severe Service Needs

The \$365 million package includes grant funds along with additional vouchers that will enhance communities' capacity to humanely and effectively address unsheltered homelessness by connecting vulnerable individuals and families to housing, health care, and supportive services. This Initiative for Unsheltered and Rural Homelessness being made available by HUD strongly promotes partnerships with health care organizations, public housing authorities and mainstream housing providers, and people with lived experience and expertise of homelessness.

...

Specifically, the package includes:

- \$322 million in Continuum of Care Program grants... to fund homeless outreach, permanent housing, supportive services, and other costs as part of a comprehensive community approach to solve unsheltered homelessness, including a set-aside of **\$54.5 million specifically for rural communities**. These grants will fund projects for three-years, after which they will be eligible for renewal through the annual Continuum of Care program competition.
- \$43 million to fund approximately 4,000 new incremental vouchers will be allocated via a separate notice to public housing authorities with a priority to those that are partners in comprehensive community approaches to solve homelessness.