

**NE Oklahoma Continuum of Care  
Monitoring and Evaluation Committee**

**November 5, 2015  
Meeting Minutes**

The NE Oklahoma Continuum of Care Monitoring and Evaluation Committee met at 11:30 a.m., Thursday, November 5, 2015 at CREOKS, 711 S. Muskogee, Tahlequah, Oklahoma to review the scores and prioritize funding applications received under the FY 2015 HUD Continuum of Care funding competition. Copies of the applications, score sheets and COC ranking tool were sent to committee members prior to the meeting.

Committee members in attendance were Samuel Westfall, Sarada McGaha and Dorie Watters..

1. Copies of the applications submitted for consideration were provided to committee members in advance of the meeting, along with application rating/scoring sheets for the PSH renewal applications. Committee members reviewed the applications and the rating/scoring sheets prior to the meeting and discussed the funding requests, costs per client, scoring and prioritization of the projects at the meeting. Applications submitted for consideration, approval and prioritization included the following:
  - a. **Renewal Applications:**
    - i. Ark Renewal Project 2016: PSH supportive services and operations renewal: \$46,910. 1 year renewal
    - ii. ARK Renewal Annex 2016: PSH operations renewal: \$35,634. 1 year renewal
    - iii. NEOCAA PSH Renewal: PSH operations funds renewal for 6 units: \$36,002. 1 year renewal.
    - iv. Community Action Resource and Development Safe Life PSH Renewal: PSH operations funds renewal for 2 units: \$15,744. 1 year renewal.
    - v. Community Crisis Center Partnership for Peace: PSH operations and supportive services renewal: \$39,908. 1 year renewal
    - vi. The Landing SHP Renewal: supportive services and operations for 13 PSH Units: \$135,197. 1 year renewal
    - vii. NEOCAA: Operation of dedicated HMIS: \$27,217. 1 year renewal.
  - b. **Planning funds application:** NEOCAA COC planning funds: \$21,075 for COC planning activities. 1 year funding from HUD COC planning funds. Not prioritized according to HUD instructions
2. Following review of applications and scoring of renewal applications based on planned performance from the applications and past performance as reported on annual performance reports, committee members discussed COC priorities, HUD Priorities, costs per client and per unit and the 2 tier system in place for the funding competition. (Renewal Project funding application rating sheets attached). It was noted that the total funding request of \$336,612 exceeds the tier 1 funding available (\$286,120) by \$50,492. This means that \$16,633 of the CCCI Partnership for Peace project falls into Tier 1 and \$23,275 falls into Tier 2 and all of the HMIS renewal falls into Tier 2.

It was noted that information from HUD per the NOFA and instructions indicated there would be enough funding available to fund all renewal projects, but COCs were still directed to prepare the project priorities with Tier 1 and Tier 2 in mind. The cutoff for Tier 1 is the annual renewal demand less 15%. It was also noted that unlike last year, it was allowable for a project to straddle the tiers this year. Following discussion, a project priority listing was then developed based on renewal application scores, COC priorities and HUD priorities. (see attached project priority listing). **Committee recommendation to the full board will be to approve the project ranking and funding amounts as shown on the project priority listing.**

Meeting adjourned at 12:00 a.m.

Rank	Score	Applicant Name	Project Name	Expiring Grant #	Project Type	Component Type	\$ Requested	\$ Ranked	Running Total
			<b>Tier I</b>						
1	52	FFATC	ARK Renewal Project 2016	OK0037L6I051407	Renewal	PH	\$46,910.00	\$46,910.00	\$46,910.00
2	51	FFATC	ARK Renewal Annex 2016	OK0071B6I051000	Renewal	PH	\$35,634.00	\$35,634.00	\$82,544
3	50	NEOCOA	NEOCOA PSH Renewal	OK0048L6I051406	Renewal	PH	\$36,002.00	\$36,002.00	\$118,546
4	49	The Landing	The Landing SHP Renewal	OK0082L6I051402	Renewal	PH	\$135,197.00	\$135,197.00	\$253,743
5	47	CARD	Safe Life PSH Renewal	OK0064L6I051405	Renewal	PH	\$15,744.00	\$15,744.00	\$269,487
6	47	CCCI	Partnership for Peace	OK0036L6I051407	Renewal	PH	\$39,908.00	\$16,633.00	\$286,120
			<b>Tier 1 Cutoff \$286, 120</b>						
			<b>Tier II</b>						
6	47	CCCI	Partnership for Peace straddle amount	OK0036L6I051407	Renewal	PH	\$39,908.00	\$23,275.00	\$309,395
7	20	NEOCOA	NEOCOA Dedicated HMIS Renewal	OK00476I051406	Renewal	HMIS	\$27,217.00	\$27,217.00	\$336,612
NA		NEOCOA	COC Planning Project	NA	Planning	Planning	\$21,075	\$21,075	\$357,687

Agency	Project	Type	Support	APR	Draws	Housing 1st	# Beds	# CH	Increase CH	# Served	PH Remain	Income up
FFATC	ARK Rewal 2016	5	5	1	5	5	3	5	2	3	5	1
FFATC	ARK Renewal Annex 16	5	5	5	5	5	2	2	2	1	5	1
NEOCOA	NEOCOA PSH Renewal	5	5	5	5	5	2	2	2	2	5	1
Landing	Landing SHP	5	3	3	5	5	2	1	1	2	5	2
CCCI	Partnership for Peace	5	1	5	5	5	2	2	2	1	5	2
CARD	Safe Life Start PSH	5	5	5	5	5	2	2	2	1	2	2
NEOCOA	HMIS	5	5	5	5	0	0	0	0	0	0	0

