

**AGENDA**  
**NORTHEAST OKLAHOMA COMMUNITY ACTION AGENCY**  
**Personnel Committee**  
**February 28, 2022**  
Bobby Parris, Jeanie Reed, Clark McKeon, Rebecca Jim, Kim Roblyer

NEOCAA  
856 E MELTON DR  
11:30 a.m.

Call Meeting to Order

1. Consideration and action, as needed, approve Affirmative Action Plan
2. Adjournment

FILED  
STATE OF OKLAHOMA  
DELAWARE COUNTY  
FEB 22 2022 2:50pm  
Book \_\_\_\_\_ Page \_\_\_\_\_  
BARBARA BARNES County Clerk  
By \_\_\_\_\_ Deputy *mb*



NORTHEAST OKLAHOMA COMMUNITY ACTION AGENCY  
BOARD OF DIRECTORS' REGULAR MEETING  
February 28, 2022



FILED  
STATE OF OKLAHOMA  
DELAWARE COUNTY

FEB 22 2022

2:50 pm

Book \_\_\_\_\_ Page \_\_\_\_\_  
By BARBARA BARNES County Clerk  
Deputy *MB*

NEOCAA  
856 E Melton  
Jay, Ok 74346  
12:00 PM (noon)

The Board of Directors may discuss, vote to approve, vote to disapprove, or decline not to vote on any item on the agenda.

Call Meeting to Order

1. Roll Call
2. Welcome and Introduction of guests
3. Consideration and Action, as needed, on December 17, 2021 Board Meeting Minutes
4. Management Report for December 2021 & January 2022
5. Consideration and Action, as needed, to approve Financials for November, December 2021 & January 2022
6. Consideration and Action, as needed, to approve EHS/CCP COVID Re-Admittance Policy
7. Consideration and Action, as needed, to approve EHS/CCP Non-Federal Share Waivers
8. Consideration and Action, as needed, to approve EHS/CCP Disabilities Waiver
9. Consideration and Action, as needed, to approve EHS/CCP Illness Re-Admittance Policy
10. Consideration and Action, as needed, to approve the EHS/EHS-CCP Policy Council Business
11. Consideration and Action, as needed, on Agency Affirmative Action Plan
12. Consideration and Action, as needed, on Board Orientation Process
13. Consideration and Action, as needed, to approve representative for the Public sector in Adair County
14. Consideration and Action, as needed, to approve Policy Council Representative to the NEOCAA Board of Directors
15. Consideration and Action, as needed, on approval of CSBG-CV Discretionary Grant for Tax Aide
16. Consideration and Action, as needed, on approval of CSBG Discretionary Grant for Phone System
17. Consideration and Action, as needed, to approve amended ESG Policies & Procedures
18. Consideration and Action, as needed, to approve additional ESG CV Funds for Community Crisis Center Grant
19. Consideration and Action, as needed, to approve additional ESG CV Funds for the Hope House
20. Consideration and Action, as needed to approve additional ESG CV funds for the Tahlequah Men's Shelter
21. Consideration and Action, as needed, to approve CSBG FY' 22 1<sup>st</sup> & 2<sup>nd</sup> quarter allocations

22. Consideration and Action, as needed, to approve Line of Credit Extension at Grand Savings Bank
23. Consideration and Action, as needed, on Consideration and Action, as needed, on Agency Expenditures over \$5,000
  - A. Phone system
  - B. Weatherization expenses
  - C. EHS Laptops
  - D. Classroom Smart Boards
  - E. Temperature Kiosk
24. Consideration and Action, as needed, to go into Executive session under the open Meeting Act, Section to evaluate Executive Director
25. Consideration and Action, as needed to go into Executive session under the open Meeting Act, for Compensation of Executive Director
26. Consideration and Action to return to regular meeting from executive session
27. Discussion Items:
  - A. WX Program
  - B. Agency Nepotism
  - C. BOD Fiscal Training
  - D. BOD Roles & Responsibility
  - E. Agency Mission Statement
  - F. Produce Safety
  - G. Community Action Plan
28. New Business
29. Announcements
30. Adjournment