

**May 2020 - April 2021**

*Northeastern Oklahoma Community Action Agency*

# **Annual Report**

**2021**

*Oh, What A Year!*

May 2020 – April 2021

Northeastern Oklahoma Community Action Agency



# Annual Report 2021



## Oh, What A Year!

We began our new fiscal year with a global pandemic. Because of that, this report will be an abbreviated one. As we navigated our way through COVID safety protocols (which changed weekly), staff quarantines, office closings and ZOOM meetings, our staff did a tremendous job of serving clients.

At the height of the pandemic, we had to close our child care centers at different times. We closed the agency to all clients and business was done electronically or outside using a drop box for documents. Hand sanitizers, disinfectant sprays, gloves and mask were the fashion of the day. Staff was required to wear masks and socially distance with colleagues and clients. All agency travel was suspended which wasn't a burden because most agencies were closed to the public anyway. Our weatherization department operations were suspended and our tax program was significantly overhauled.

We did not have to furlough any employees. In an effort to meet the needs of the community, our agency partnered with Mercy Chefs of Claremore and distributed food boxes to residents of Jay and Kansas each week. Our guys traveled to pick up the food and then available staff from all programs distributed the boxes. Great appreciation is given to Jay and Kansas schools as well as the cities of Kansas and Jay for their assistance in providing a place to distribute the produce and dairy. This project continued until November and served to supplement household grocery costs.

Governor Stitt signed an emergency declaration allowing public bodies to meet virtually. ZOOM meetings, conference calls, and Microsoft Team meetings became the norm. Staff meetings were held virtually as well as board meetings. There was also no annual on-site monitoring of our programs by our funding sources; everything was done as desktop monitoring.

Even though our activities were curtailed, the agency still managed to fulfill two of our Salvation Army projects – Thanksgiving Baskets and Christmas Bell Ringing. We even had an outdoor celebration on October 31st for our EHS and Education Station kids. Normal, as we knew it, definitely changed.

I applaud our staff for adapting to all of the changes that COVID brought. They coordinated their activities to fit the needs of our service area. They defined "Teamwork".

As a non-profit, finances are closely monitored. Congress appropriated funds for COVID relief and we then were inundated with money! COVID funds were available from the Emergency Food and Shelter Program, CSBG, Emergency Solutions Grant, and Early Head Start. This was welcomed. We were able to upgrade our technology and equipment, help more clients with rent and utility assistance, and expand our Gardens and Child Care projects.

As our fiscal year came to an end and COVID numbers in our five counties stabilized, protocols were eased. Vaccinations and testing offered by the Cherokee Nation and the County Health Department were key. Agency outcomes fluctuated depending on the program.

As of April 30, 2021, our staff increased to a total of 48 employees while our annual unaudited FY 21 revenue totaled \$3,802,621.98.

### Board Membership

- \*Patsy Winn
- \*Lona Hampton
- \*Kim Harner
- \*Dr. Clark McKeon
- \*Rep. David Hardin
- \*Alt. Bobbi Parris
- \*Dr. Ron Cambiano
- \*Misty Bingham
- \*Kim Roblyer
- \*Meagan Hamby
- \*Sarah Garrett
- \*Laura Garner
- \*Scott Van Hoose
- \*Mike Lillie
- \*Jacob Lindly

### Officers

- \*Rebecca Jim-Chairperson
- \*Brian Wagnon-Vice Chairperson
- \*Gary Buchanan-Secretary
- \*Jeanie Reed-Treasurer

*John Ann Thompson*  
*Executive Director*

# Northeast Oklahoma Community Action Agency 2021-2026 Strategic Plan

*“Helping People, Changing Lives in Adair, Cherokee, Craig,  
Delaware and Ottawa Counties”*

## Education & Wealth Building

### Roma Goal 1-Low-income people becoming self sufficient

- \*Increase opportunities of low-income people to complete the education needed for full time, living wage employment
- \*Provide clients the skills needed to claim ownership of their finances through education accountability, and financial empowerment services
- \*Job-placement and training
- \*Transportation-work with area organizations to create lower cost access to transportation

## Health & Well-being

### Roma Goal 3-Low income people own a stake in their community

### Roma Goal 6-Low income families, especially vulnerable populations, achieve their potential by strengthening family and other supportive systems

- \*Increase information sharing with clients re: health resources
- \*Provide prescription assistance
- \*Implement Community Food Garden initiative: Produce and Posies
- \*Expand garden acreage through partnerships with local residents

## Agency Partnerships

### Roma Goal 4- Partnerships among supporters and providers of services to low-income people are achieved

### Roma Goal 5- Agencies increase their capacity to achieve results

- \*Develop marketing plan to effectively communicate agency services and the need for resources via Facebook, radio spots, social media, etc
- \*Expand partnerships with providers, supporters, and clients to develop solutions to meet needs identified in the community assessment
- \*Enhance partnerships (community, state, and national) to educate staff on national trends
- \*Strengthen services and maintain or increase the number of applicants served
- \*Develop partnerships to create a transitional living program for young adults coming from state custody

## Community & Housing Development

### Roma Goal 2-The conditions in which low-income peoples' lives are improved

- \*Add more affordable rental housing units, assist families wanting to own a home, and provide owner occupied rehabilitation services in the five-county area
- \*Increase awareness of available housing services to communities and residents
- \*Expand childcare



**NORTHEAST OKLAHOMA COMMUNITY ACTION AGENCY, INC**  
**ANNUAL FINANCIAL SUMMARY**  
**Fiscal Year Ending April 30, 2021**

	<u>FY 2021 Actuals</u>	<u>FY 2021 Operating Budget</u>	<u>Budget/Actual Variance</u>
<b>Revenues</b>			
CACFP	53,411.16	54,428.39	(1,017.23)
SAF/HS	120,472.40	151,982.00	(31,509.60)
Child Care	362,720.50	296,653.78	66,066.72
Early Head Start Program	400,288.22	371,474.00	28,814.22
EHS Partnership	733,826.98	952,290.00	(218,463.02)
FEMA-Delaware	6,812.50	14,551.66	(7,739.16)
FEMA-DEL CARES	9,713.00	0.00	9,713.00
FEMA-CHEROKEE	2,638.50	2,055.00	583.50
FEMA-CHEROKEE CARES	2,628.00	0.00	2,628.00
FEMA-Craig	1,494.50	0.00	1,494.50
FEMA-CR CARES	6,362.50	0.00	6,362.50
FEMA-Ottawa	1,567.00	3,520.00	(1,953.00)
FEMA-OTTAWA CARES	2,234.50	0.00	2,234.50
FEMA-Adair	2,574.20	8,883.66	(6,309.46)
FEMA-ADAIR CARES	4,782.00	0.00	4,782.00
SAF/CAA	17,926.72	20,399.28	(2,472.56)
ESG-Miami CC	57,332.99	59,708.28	(2,375.29)
ESGM CR 17929	118,620.51	0.00	118,620.51
ESG-ARK	1,553.86	0.00	1,553.86
ESG-Hope House	65,541.79	64,413.46	1,128.33
ESGHH CR 17928	137,133.45	0.00	137,133.45
ESG-GRAND NATION	11,421.46	69,746.56	(58,325.10)
ESGTMS CR 17930	111,128.30	0.00	111,128.30
DHS LIHEAP	57,468.00	120,759.80	(63,291.80)
DOE	169,148.95	220,525.97	(51,377.02)
CHDO Operating	15,611.50	33,600.00	(17,988.50)
COC-HUD Planning	9,369.80	24,090.10	(14,720.30)
HUD COC Housing	39,506.00	39,506.00	0.00
OHFA 1613 NC Commerce	155,466.00	0.00	155,466.00
OHFA 1581 18 MIAMI NC	0.00	500,000.00	(500,000.00)
HUD HMIS	27,103.84	27,217.00	(113.16)
AHP	(71.00)	0.00	(71.00)
CSBG	483,096.65	422,390.77	60,705.88
CSBG CR 17920	221,127.84	0.00	221,127.84
CSBG DISC CASE MAN SYSTEM	5,644.00	5,644.00	0.00
OADP TAX	11,386.58	10,377.00	1,009.58
RX Oklahoma	117,788.49	138,444.00	(20,655.51)
Literacy	51,893.31	55,338.22	(3,444.91)
Rental	174,071.46	180,000.00	(5,928.54)
Thanksgiving Baskets	0.00	1,000.00	(1,000.00)
Unrestricted	31,825.52	131,300.00	(99,474.48)
<b>Total Revenues</b>	<b><u>3,802,621.98</u></b>	<b><u>3,980,298.93</u></b>	<b><u>(177,676.95)</u></b>

Financial data has not been audited

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	<u>FY 2021 Actuals</u>	<u>FY 2021 Operating Budget</u>	<u>Budget/Actual Variance</u>
<b>Expenditures</b>			
CACFP	53,411.16	54,428.39	1,017.23
SAF/HS	120,472.40	151,982.00	31,509.60
Child Care	312,597.84	296,653.78	(15,944.06)
Early Head Start Program	438,739.35	371,474.01	(67,265.34)
EHS Partnership	832,962.99	952,290.01	119,327.02
FEMA-Delaware	6,408.55	14,551.66	8,143.11
FEMA-DEL CARES	7,532.67	0.00	(7,532.67)
FEMA-CHEROKEE	922.00	2,055.00	1,133.00
FEMA-CHEROKEE CARES	1,369.95	0.00	(1,369.95)
FEMA-Craig	1,184.00	0.00	(1,184.00)
FEMA-CR CARES	2,756.19	0.00	(2,756.19)
FEMA-Ottawa	1,567.00	3,520.00	1,953.00
FEMA-OTTAWA CARES	2,062.58	0.00	(2,062.58)
FEMA-Adair	4,712.75	8,883.66	4,170.91
FEMA-ADAIR CARES	4,273.54	0.00	(4,273.54)
SAF/CAA	17,577.18	20,399.28	2,822.10
ESG-Miami CC	57,332.99	59,708.31	2,375.32
ESGM CR 17929	118,489.01	0.00	(118,489.01)
ESG-ARK	953.86	0.00	(953.86)
ESG-Hope House	65,506.79	64,413.47	(1,093.32)
ESGHH CR 17928	136,697.95	0.00	(136,697.95)
ESG-GRAND NATION	11,421.46	69,746.56	58,325.10
ESGTMS CR 17930	110,558.30	0.00	(110,558.30)
DHS LIHEAP	62,468.00	120,759.82	58,291.82
DOE	169,148.95	220,525.97	51,377.02
CHDO Operating	15,637.66	33,600.01	17,962.35
COC-HUD Planning	9,369.80	24,090.11	14,720.31
HUD COC Housing	39,506.00	39,506.00	0.00
OHFA 1613 NC Commerce	158,786.40	0.00	(158,786.40)
OHFA 1581 18 MIAMI NC	0.00	500,000.00	500,000.00
HUD HMIS	27,090.51	27,217.00	126.49
CSBG	477,086.60	422,390.76	(54,695.84)
CSBG CR 17920	221,127.84	0.00	(221,127.84)
CSBG DISC CASE MAN SYSTEM	5,644.00	5,644.00	0.00
OADP TAX	11,386.58	10,377.00	(1,009.58)
RX Oklahoma	117,788.49	138,444.00	20,655.51
Literacy	51,893.31	55,338.22	3,444.91
Rental	126,465.14	157,534.07	31,068.93
Thanksgiving Baskets	909.64	1,000.00	90.36
Unrestricted	89,236.87	72,648.90	(16,587.97)
<b>Total Expenditures</b>	<b><u>3,893,056.30</u></b>	<b><u>3,899,181.99</u></b>	<b><u>6,125.69</u></b>
<b>Total Revenues Over (under) Expenditures</b>	<b><u>(90,434.32)</u></b>	<b><u>81,116.94</u></b>	<b><u>(171,551.26)</u></b>

Financial data has not been audited

**100 - SUPPORTIVE SERVICES**

	<u>YTD Operating Budget</u>	<u>YTD Expenses</u>	<u>Variance</u>
<b>Revenues</b>			
Grants	381,721.90	679,254.27	297,532.37
<b>Total Revenues</b>	<b>381,721.90</b>	<b>679,254.27</b>	<b>297,532.37</b>
<b>Expenditures</b>			
Salaries	126,764.34	141,195.32	(14,430.98)
Fringe	23,374.57	29,640.89	(6,266.32)
Consultant	2,500.00	6,591.53	(4,091.53)
Contracts	2,064.60	881.35	1,183.25
Equipment	800.00	0.00	800.00
Direct Service	106,636.63	272,186.80	(165,550.17)
Insurance	195.18	381.42	(186.24)
Maintenance Bldg	35.78	17.73	18.05
Nutrition-Food	0.00	833.34	(833.34)
Other	14,967.71	16,375.29	(1,407.58)
Professional Dues	8.16	0.00	8.16
Rent/Space	87.73	9.35	78.38
Supplies	2,138.34	6,755.21	(4,616.87)
T/TA	163.75	40.42	123.33
Travel - Local	2,037.88	501.48	1,536.40
Out of Town Travel	814.60	0.00	814.60
Utilities	161.12	798.26	(637.14)
Rent EA	67,891.68	156,923.00	(89,031.32)
Utility EA	30,910.87	38,105.41	(7,194.54)
Non-Recurring	169.00	0.00	169.00
<b>Total Expenditures</b>	<b>381,721.94</b>	<b>671,236.80</b>	<b>(289,514.86)</b>
<b>Total Revenues Over (under) Expenditures</b>	<b>(0.04)</b>	<b>8,017.47</b>	<b>8,017.51</b>

**120 - HOMELESS**

	<u>YTD Operating Budget</u>	<u>YTD Expenses</u>	<u>Variance</u>
<b>Revenues</b>			
Grants	90,813.10	75,979.64	(14,833.46)
<b>Total Revenues</b>	<b>90,813.10</b>	<b>75,979.64</b>	<b>(14,833.46)</b>
<b>Expenditures</b>			
Salaries	43,884.86	21,428.22	22,456.64
Fringe	6,870.01	3,959.91	2,710.10
Consultant	500.00	368.46	131.54
Contracts	1,940.00	8,989.93	(7,049.93)
Insurance	3,200.00	3,553.29	(353.29)
Maintenance Bldg	15,000.00	11,680.41	3,339.59
Other	2,000.00	1,472.83	527.17
Professional Dues	0.00	7.24	(7.24)
Rent/Space	0.00	1.28	(1.28)
Supplies	968.16	10,521.73	(9,553.57)
T/TA	7,500.00	23.57	7,476.43
Travel - Local	650.00	841.76	(191.76)
Utilities	8,500.08	13,151.01	(4,650.93)
<b>Total Expenditures</b>	<b>90,813.11</b>	<b>75,979.64</b>	<b>14,833.47</b>
<b>Total Revenues Over (under) Expenditures</b>	<b>(0.01)</b>	<b>0.00</b>	<b>0.01</b>



**130 - HOUSING**

	<u>YTD Operating Budget</u>	<u>YTD Expenses</u>	<u>Variance</u>
<b>Revenues</b>			
Grants	874,885.77	397,623.45	(477,262.32)
Program Service	0.00	(400.00)	(400.00)
Rental	<u>180,000.00</u>	<u>174,471.46</u>	<u>(5,528.54)</u>
<b>Total Revenues</b>	<b><u>1,054,885.77</u></b>	<b><u>571,694.91</u></b>	<b><u>(483,190.86)</u></b>
<b>Expenditures</b>			
Salaries	193,423.38	148,883.64	44,539.72
Fringe	42,778.47	35,172.59	7,605.88
Consultant	6,800.00	5,899.77	900.23
Contracts	603,017.46	227,094.25	375,923.21
Direct Service	11,000.00	5,403.51	5,596.49
Insurance	26,800.00	25,905.35	894.65
Maintenance Bldg	50,000.00	22,073.23	27,926.77
Materials	50,426.91	16,043.80	34,383.11
Other	15,000.00	7,255.73	7,744.27
Print/Adv/Pub	0.00	6,720.00	(6,720.00)
Professional Dues	0.00	303.72	(303.72)
Rent/Space	0.00	27.56	(27.56)
Supplies	6,150.00	5,471.46	678.54
Tools & Equip	2,273.67	1,373.68	899.99
T/TA	5,900.00	1,623.15	4,276.85
Travel - Local	10,500.00	9,781.78	718.22
Out of Town Travel	4,200.00	592.77	3,607.23
Utilities	<u>4,150.00</u>	<u>12,880.16</u>	<u>(8,730.16)</u>
<b>Total Expenditures</b>	<b><u>1,032,419.87</u></b>	<b><u>532,506.15</u></b>	<b><u>499,913.72</u></b>
<b>Total Revenues Over (under) Expenditures</b>	<b><u>22,465.90</u></b>	<b><u>39,188.76</u></b>	<b><u>16,722.86</u></b>

**140 - SPECIAL PROJECTS**

	<u>YTD Operating Budget</u>	<u>YTD Expenses</u>	<u>Variance</u>
<b>Revenues</b>			
Grants	71,359.22	68,923.89	(2,435.33)
Interest	1,300.00	465.56	(834.44)
Contributions	0.00	1.50	1.50
Program Service	106,000.00	22,735.03	(83,264.97)
Produce Sales	25,000.00	7,996.82	(17,003.18)
Rental	<u>0.00</u>	<u>626.61</u>	<u>626.61</u>
<b>Total Revenues</b>	<b><u>203,659.22</u></b>	<b><u>100,749.41</u></b>	<b><u>(102,909.81)</u></b>
<b>Expenditures</b>			
Salaries	21,436.65	19,462.09	1,974.56
Fringe	3,993.15	5,132.82	(1,139.67)
Consultant	50,296.98	48,679.65	1,617.33
Contracts	10,000.00	6,490.14	3,509.86
Equipment	0.00	(4,012.00)	4,012.00
Direct Service	0.00	13.07	(13.07)
Insurance	3,000.00	4,096.10	(1,096.10)
Maintenance Bldg	10,000.00	465.94	9,534.06
Nutrition-Food	0.00	91.35	(91.35)
Other	37,001.54	61,866.93	(24,865.39)
Print/Adv/Pub	0.00	102.25	(102.25)
Professional Dues	0.00	321.59	(321.59)
Rent/Space	0.00	90.21	(90.21)
Supplies	557.50	1,810.61	(1,253.11)
T/TA	0.00	91.98	(91.98)
Travel - Local	1,700.00	1,895.23	(195.23)
Utilities	7,022.30	9,691.45	(2,669.15)
Rent EA	0.00	(596.19)	596.19
Utility EA	<u>0.00</u>	<u>3,377.18</u>	<u>(3,377.18)</u>
<b>Total Expenditures</b>	<b><u>145,006.12</u></b>	<b><u>159,070.40</u></b>	<b><u>(14,062.28)</u></b>
<b>Total Revenues Over (under) Expenditures</b>	<b><u>58,651.10</u></b>	<b><u>(58,320.99)</u></b>	<b><u>(116,972.09)</u></b>

**150 - ADMINISTRATIVE**

	<u>YTD Operating Budget</u>	<u>YTD Expenses</u>	<u>Variance</u>
<b>Revenues</b>			
Grants	422,390.77	704,224.49	281,833.72
<b>Total Revenues</b>	<b>422,390.77</b>	<b>704,224.49</b>	<b>281,833.72</b>
<b>Expenditures</b>			
Salaries	270,784.12	374,725.23	(103,941.11)
Fringe	54,106.64	67,382.35	(13,275.71)
Consultant	7,500.00	10,209.47	(2,709.47)
Contracts	40,000.00	48,717.81	(8,717.81)
Equipment	0.00	79,385.04	(79,385.04)
Insurance	9,500.00	13,610.79	(4,110.79)
Maintenance Bldg	1,500.00	5,714.37	(4,214.37)
Other	6,000.00	16,730.67	(10,730.67)
Print/Adv/Pub	0.00	760.90	(760.90)
Professional Dues	500.00	2,929.39	(2,429.39)
Rent/Space	500.00	993.78	(493.78)
Supplies	12,500.00	61,241.59	(48,741.59)
T/TA	2,500.00	1,754.01	745.99
Travel - Local	2,000.00	2,338.69	(338.69)
Out of Town Travel	2,500.00	0.00	2,500.00
Utilities	12,500.00	11,720.35	779.65
<b>Total Expenditures</b>	<b>422,390.76</b>	<b>698,214.44</b>	<b>(275,823.68)</b>
<b>Total Revenues Over (under) Expenditures</b>	<b>0.01</b>	<b>6,010.05</b>	<b>6,010.04</b>

**160 - EARLY CHILDHOOD**

	<u>YTD Operating Budget</u>	<u>YTD Expenses</u>	<u>Variance</u>
<b>Revenues</b>			
Grants	1,530,174.39	1,307,998.76	(222,175.63)
Program Service	296,653.78	362,720.50	66,066.72
<b>Total Revenues</b>	<b>1,826,828.17</b>	<b>1,670,719.26</b>	<b>(156,108.91)</b>
<b>Expenditures</b>			
Salaries	840,590.37	743,493.45	97,096.92
Fringe	172,414.09	141,293.39	31,120.70
Consultant	38,500.00	33,463.81	5,036.19
Contracts	517,102.63	428,203.23	88,899.40
Direct Service	1,000.00	463.18	536.82
Insurance	14,600.00	12,622.05	1,977.95
Maintenance Bldg	6,500.00	9,002.91	(2,502.91)
Nutrition-Food	43,400.00	54,574.12	(11,174.12)
Other	2,046.10	75,763.45	(73,717.35)
Print/Adv/Pub	100.00	6,025.00	(5,925.00)
Professional Dues	0.00	392.65	(392.65)
Rent/Space	14,525.00	14,630.75	(105.75)
Supplies	102,000.00	123,427.99	(21,427.99)
Tools & Equip	0.00	84.91	(84.91)
T/TA	38,000.00	87,301.71	(49,301.71)
Travel - Local	4,300.00	2,424.58	1,875.42
Out of Town Travel	18,250.00	0.00	18,250.00
Utilities	13,500.00	18,621.08	(5,121.08)
Non-Recurring	0.00	6,395.48	(6,395.48)
<b>Total Expenditures</b>	<b>1,826,828.19</b>	<b>1,758,183.74</b>	<b>68,644.45</b>
<b>Total Revenues Over (under) Expenditures</b>	<b>(0.02)</b>	<b>(87,464.48)</b>	<b>(87,464.46)</b>



# Programs & Services

## Strategic Plan 2021-2026



### NEOCOA Vision

Low-income families and individuals in Northeast Oklahoma have good jobs, decent health care, adequate housing, are free of drugs, and enjoy a higher standard of living.

### NEOCOA Mission

Bring financial and human resources together to help low-income families and individuals move towards self-sufficiency. We offer services such as education, health, housing and community development that assists communities and residents with upward economic mobility.

## Services & Outcomes

**Emergency Services for Families**

582 services/ 6 Food

**FREE Tax Preparation**

568

**Advocate Services**

77

**TANF Literacy**

2

**RX for Oklahoma**

565

**Housing Weatherization**

21

**New Construction**

0

#### Community Needs Assessment top needs identified

1. Income Tax Preparation
2. Home Repair
3. Higher Paying Jobs/ Jobs with Benefits
4. Utility Assistance
5. Housing to Rent

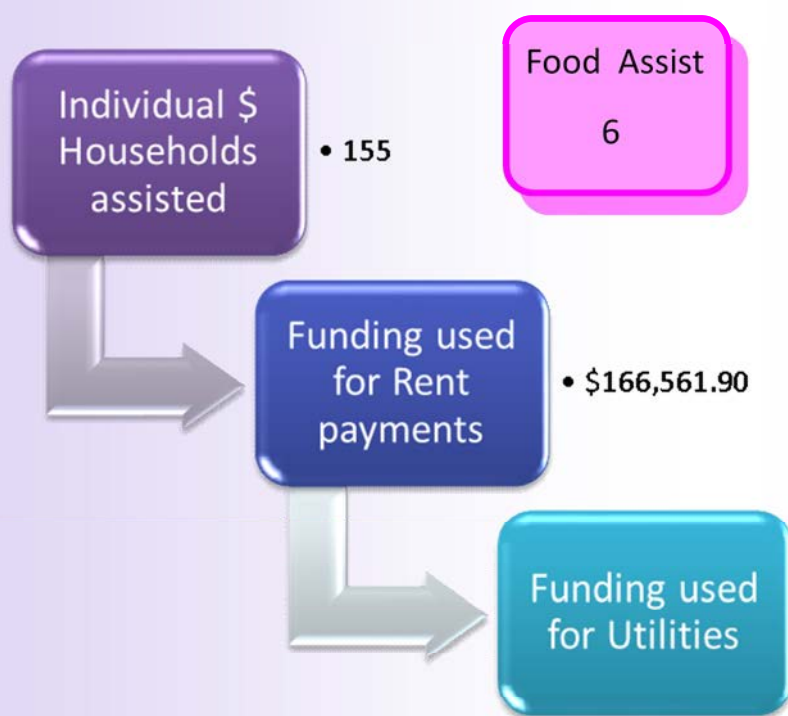
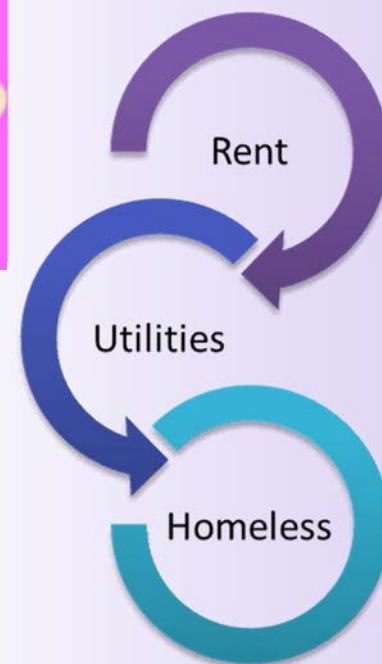
#### Early Head Start Program Survey top needs identified

1. Better Jobs
2. Free Income Tax Preparation
3. Community Gardens
4. Early Head Start & Head Start
5. Childcare



Whether it's a job loss or a sudden illness, unexpected life events can affect anyone regardless of social or financial status. Too often it's the "average working people" needing assistance during such situations. The various grants our agency uses have individual eligibility criteria that must be followed and often more than one grant can be used to assist during a time of need.

The case managers within the Emergency Services Department do not just provide intake and financial services for the clients, but they also provide resources to further assist with the immediate need.



Each service is a payment toward the applicant's rent/ or utility bill  
 Total services assisted 479



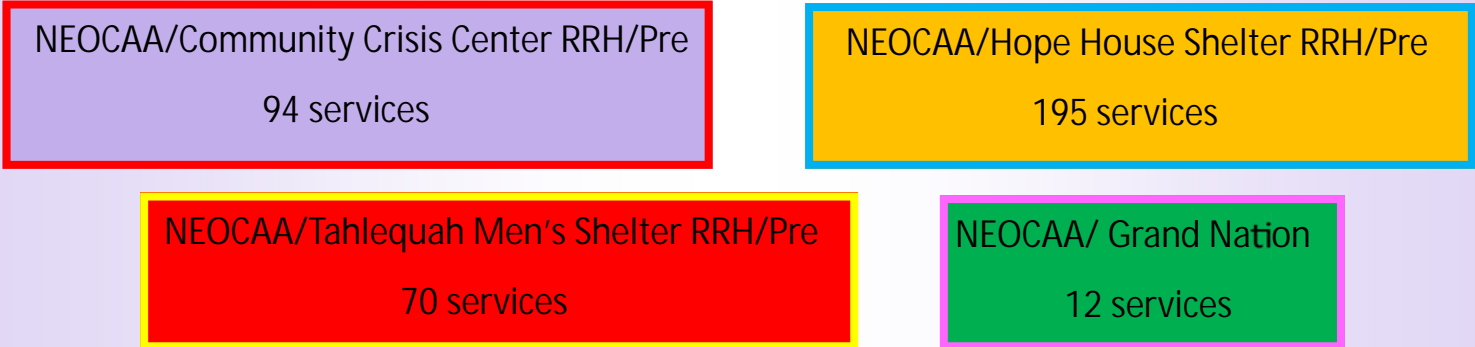
## COC & Emergency Solutions

We use an “Emergency Solutions Grant” which enables us to partner with these shelters and share funding so that more clients in our community are assisted with their immediate shelter needs.

**The yearly count of individuals served from May, 2020 to April 2021**



**In Addition to the shelters, we also help clients with Rapid Rehousing & Prevention**



**Listed below are**

**“Continuum of Care” Permanent Supportive Housing units and # of clients served**

Grand lake Men's Permanent Supportive Housing	4 clients
Grand Lake Women's Permanent Supportive Housing	3 clients
Cherokee Home Permanent Housing	1 client
FFATC Permanent Supportive Housing	3 clients
Creeks Men's Permanent Supportive Housing	3 clients
Creeks women's Permanent Supportive housing	2 clients



## RX for Oklahoma

RX for Oklahoma Region 3 NEOCAA processing center assisted 587 clients for the fiscal year. Region 3 had a total of 243 new clients, 1913 new claims and an estimated value of medication of \$745,104.00.



The RX for Oklahoma Region 3 Area Director manages NEOCAA's five-county service area, three counties from Deep Fork and nine counties from CARD (Community Action Resource & Development, Inc.). There are ten Customer Service Representatives in the seventeen county region and one Regional Area Director, who is from NEOCAA. The staff has a good working relationship with one another and work exceptionally hard to help clients in the service areas receive their medications at no cost or low cost.

RX for Oklahoma enables low-income clients to pay their rent or mortgage payments, pay their utility bills, pay doctor or hospital bills, and buy food with the money they save on their medications each month.



RX for Oklahoma clients are very thankful and appreciate the help they receive from the program. Many of our clients would have to do without their medications if not for the RX for Oklahoma program. The program helps clients stay healthier and improves their quality of life.







## Agency New Construction Rental / Housing

NEOCA and our housing director are proud to have the opportunity to build affordable housing for our clients in areas where rental housing is difficult to obtain. We are happy to say we now provide low income rentals in all five counties, Adair, Cherokee, Craig, Delaware, and Ottawa!

We will start construction on four homes in Miami, and four more in Commerce, which will give our agency forty-eight rentals in our five county region. More than forty-eight families and one hundred and forty individuals will benefit from these rentals, we currently have one hundred and fourteen clients living in our rentals.



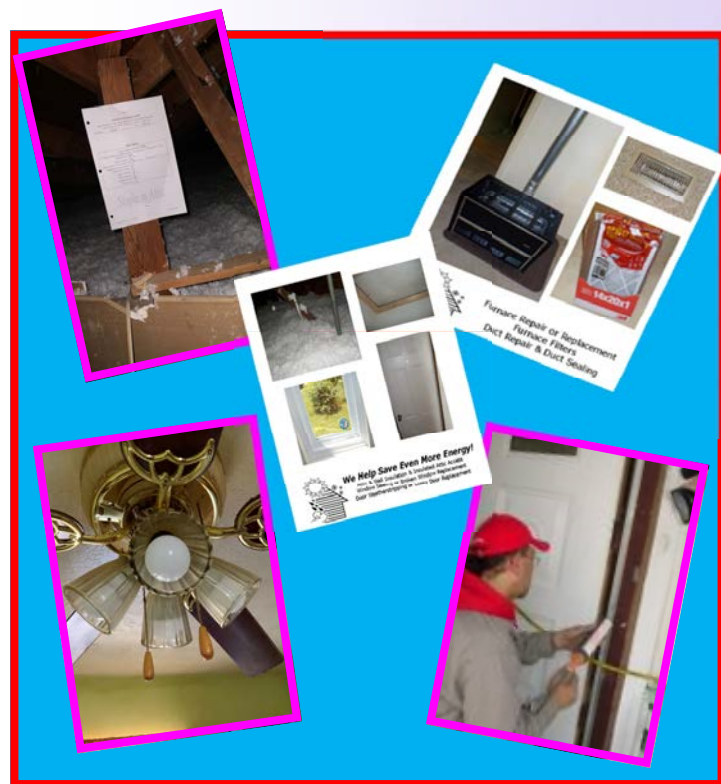


Our agency has a two-man crew. They work for three different departments, but their main job is with the Weatherization Department. They have weatherized twenty-four homes throughout the year.

In addition to the Weatherization Department, this two-man crew works for the Housing Rehabilitation Program and NEOCAA rentals.

The Weatherization Program has strict compliance requirements and part of that compliance is that each completed home be inspected by our Quality Control Inspector, who is also the Weatherization Manager. A Weatherization Assistant also assists with the Energy Audits and Closeouts.

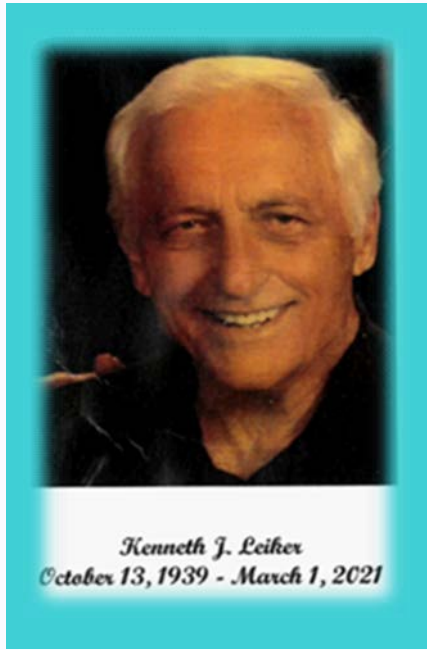
The Weatherization Program takes advantage of two available grants from the Department of Energy and the Department of Human Services. With these grants we work hard to enable clients to save on energy bills and as a result make their homes more comfortable, safe, and livable.



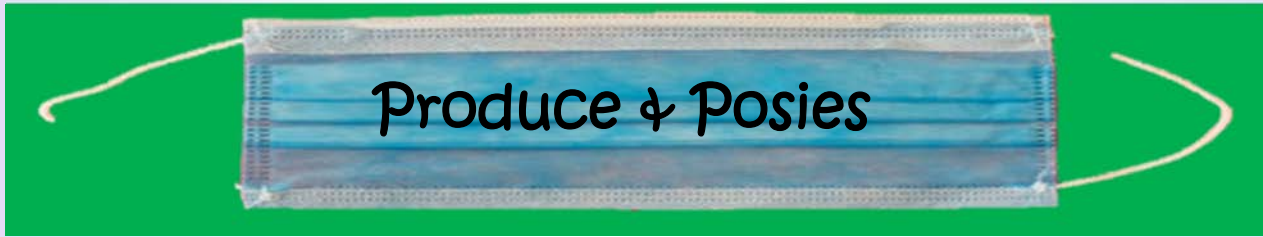


# VITA TAXES

NEOCOA offer FREE Tax Preparation and E-Filing for our client's convenience. Our tax preparers and greeters generously volunteer their time training and helping out. They work diligently to ensure our clients taxes are filed timely and correctly. We had to alter the normal way we prepared taxes this year, due to COVID. We used a drop off method only, which kept the clients and preparers all safe. We experienced a tragic loss this year losing one of our longtime preparers Ken Leiker. He is greatly missed!



Taxes prepared.....	568
Refunds.....	\$572,504.00



### Garden Project Activities

Last year we purchased property moving our gardens and greenhouse into the city of Jay. This gave the customers a convenient location to shop, also giving us plenty of space to grow with the needs of our customers in mind.

A few of the activities at our gardens this year include:

**We received three grants this year for our gardens**

\*Round Up Grant \$4690.00

\*Rotary Grant for Bee Project \$2646.96

\*COVID Grant

#### Round Up Grant



Tiller, exhaust fan, shutter fan, side panels

#### Rotary Grant



#### Bee Project

#### COVID Grant



Tractor, loader, forks, box blade, field cultivator, flat bed trailer Ford 1-ton truck and fill dirt to level the back yard for a new greenhouse





**Produce & Posies**



**Produce sold totals \$1128.03 approximately and 400 pounds**



**Flowers totaled \$2600.04**



**Seeds totaled \$381.00**

**Vegetable plants totaled \$215.51**



**Jeff speaking at the Rotary**

Jeff presented our Garden Project to the Grove Rotary Club



We installed 5 water systems = \$750.00

Sales on fertilizer, insecticide, herbicide, etc.= \$1013.82

NEOCAA Media sold 526 bags = \$7890.00

Media, = \$1430.00 ,cotton burr, potting soil rice hulls w peat moss. C20

Media, sold to Wyandotte Nation & Langley Library

We installed 2 raised beds in Chouteau and 2 in Spavinaw




# Advocate



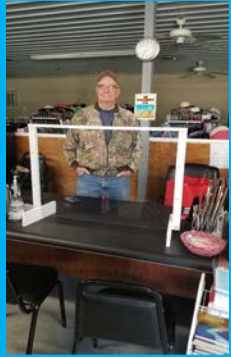
The Advocate has helped 34 people renew insurance, apply for insurance, renew Sooner Care for children, or helped with SNAP applications. The Advocate has also helped seniors apply for Social Security.

The Advocate is available by appointment to assist those with no computer skills or limited knowledge, and help them find services such as dental care, hearing aids, vision care, and healthcare services.

**Christian Medical Clinic**  
Thursday  
Open 3pm



NEOCOA  
Donates 2 protective dividers to Salvation Army in Miami



A New Venture...  
*Discovery Depot*  
.....in the beginning !







*It's All About the Children*

NEOCAA, Inc. offers an Early Head Start Center located at the north end of the NEOCAA, INC. office complex at 856 E. Melton Drive in Jay, Ok. The NEOCAA EHS center operated 3 classrooms with 8 children and two teachers in each classroom. This center provides Early Head Start services to eligible low income families. Children 6 weeks to 3 years are eligible for services.

Across the playground from the Early Head Start Center is Education Station Child Care Center. This center currently offers 1 preschool classroom and 3 Early Head Start Child Care Partnership classrooms. The preschool classroom has 8 children and one teacher in each classroom and provide a preschool curriculum that is designed to prepare them for kindergarten. The Early Head Start Classrooms serve 8 children with 2 teachers in each classroom from 6 weeks to 3 years of age. The teachers follow the Creative Curriculum as a guide to providing developmentally appropriate learning activities in alignment with Early Head Start early learning guidelines.



NEOCAA, Inc., also offers an Early Head Start Child Care Partnership (EHS-CCP) program. The program partners with child care centers to provide enhanced Early Head Start services to eligible low income families. Currently the EHS-CCP program is contracted with child care centers in Cherokee, Craig, Delaware and Ottawa counties. The partnership program serves 72 children from 6 weeks to 3 years of age.





# Trunk or Treat





Learning ....what fun!



Holiday Fun!



Eating Snow!



Green Week



Reading time



Dr. Seuss week



Having fun!

Early Head Start  
&  
Education Station



Group Fun!







Special Recognition



Kristi

The State Of Oklahoma

Citation From  
 Senator Michael Bergstrom  
 Representative Josh West

recognizing

*Kristi Stout*

as the recipient of the  
 2021 "Making it Work Day"

Outstanding Community/ Agency Partner Award

From the

Oklahoma Career & Technical Educational Equity Council



Amy

Administrative Assistant  
 Day



John Ann

Boss's Day

*Congratulations*



Cameron

Holly

NEOCAA 10-Year Anniversaries





Bell Ringing



Food Basket Fun



150  
Thanksgiving Food  
Baskets distributed



Farmers to Families  
Food Boxes



NEOCA handed out  
5850 food boxes  
and  
3050 gallons of milk  
to Jay & Kansas  
communities



# Staff Fun







