

NE Oklahoma Continuum of Care Full Partnership
MINUTES

Thursday, November 17, 2022 at 12:00 p.m.

Teleconference Only

<https://us02web.zoom.us/j/5670940874?pwd=clRnVTZyKzVqd2Q4OUZlHRPaig1QT09>

Meeting ID: 567 094 0874

Passcode: 1VdDrjID

In attendance:

1. Lindi Conover
2. Keila Dewey
3. Alesia Landis
4. Cassie Clark
5. Arlando Parker
6. Ashley Benz
7. Katie Wilson
8. Sherri Sherwood
9. Stacey Capps
10. Skylar
11. Kristi Boydston
12. Cindy Bedford
13. Alicia Beard
14. Natalie Shelton
15. Denise Phelps
16. Suzanne Redden

1. Introduction of Guests
 - a. None
2. Updates and events
 - a. None
3. Consideration and action regarding October 27, 2022, COC Full Partnership minutes
 - a. Motion to approve made by Ashley Benz and seconded by Kristi Boydston; motion carries unanimously.
4. Consideration and action regarding the 2023 meeting calendar (see below)
 - a. Motion to approve made by Ashley Benz and seconded by Katie Wilson; motion carries unanimously.
5. ESG Policy & Procedures Updates
 - a. ODOC requires any recipients and sub-recipients of ESG funds to annually review and update their P&P. There are some new updates that need to be included. Each agency needs to include this review and approval in board meeting agendas and approved minutes. Due in OKGrants by January 16, 2023.
 - b. If anyone needs the new manual & updates and recording, just email Lindi.

- c. Keila asked if an agency has a sponsor do they need to update theirs, as well?
Ashley said yes, subs also need
- 6. Discussion and possible action regarding emergency transfer plans
 - a. This needs to be COC-wide as well as each agency
 - b. Natalie said that Tahlequah Men's Shelter copies and pastes and says they refer
 - c. We'll have a meeting on 12/5 to approve the template; Lindi will work with Ashley to create a draft for consideration.
- 7. Discussion and possible action regarding coordinated intake/assessment form
 - a. Discussion about what the assessment tool is used for and the recent history about the VI-SPDAT
 - b. Lindi to email everyone; Ashley is going to work on one for DV Shelters.
 - c. Natalie suggested adding a Release of Information with this
- 8. Committee updates, recommendations, and action items
 - a. Planning Committee
 - i. Meeting on Tuesday, November 29th at 2pm
 - b. HIC & PIT Committee
 - i. Committee met this morning
 - 1. We will do our count on 1/31. We'll qualify them based on where they slept on the night of the 30th
 - ii. Consideration and Action regarding PIT Count Date
 - 1. Suggested date: Tuesday, January 31st
 - iii. What agencies (outside the COC) should be involved?
 - iv. What other info is the COC interested in collecting?
 - v. HIC & PIT virtual training webinars/office hours (for our COC)
 - 1. 12/1 at noon
 - 2. 1/5 at noon
 - 3. 1/24 at 2:30
 - c. HMIS Committee, Ashley Benz
 - i. Fix your errors
 - ii. Additional 35 clients since last month; Served 183 clients total COC-wide since October 1, 2022.
 - iii. If you have new grant information, please send it to Ashley.
 - d. Motion to accept the committee reports as presented by Cindy; seconded by Ashley Benz.
- 9. New business
 - a. Officers and Board of Directors, to be elected in January
 - i. Discussion about the role of our
 - b. Bi-monthly general invite meetings/open to public info meetings
 - i. 3/1 @ 10am (virtual)
 - ii. 6/12 @ 10am (virtual)
 - iii. 7/27 @ noon (Live) – Need host/location
 - iv. 10/25 @ 6pm (virtual)
- 10. Next meeting, January 26th, 2023, pending approval (virtual); *No December meeting*

Motion to adjourn made by Cindy Bedford and seconded by Ashley Benz; motion carried unanimously.

Proposed 2023 meeting schedule *(all dates are the last Thursday of the month):*

- January 26th*
- February 23rd
- March 30th
- April 27th*
- May 25th
- June 29th
- July 27th*
- Aug 31st
- September 28th
- October 26th*
- November 30th

No December meeting due to holidays

**Board meeting following*

Board Roster Positions, 2-year terms

Role	Current Representative	Date Elected	Term End Date
Unaccompanied Youth, ESG			
Victims of Domestic Violence			
Substance Abuse, ESG			
Families With Children, ESG			
Victims of Domestic Violence			
Mainstream Resources			
Veterans Services & NA Tribes			
Chronically Homeless			
Social Services			
Collaborative Applicant & HMIS Lead			
Homeless/Formerly Homeless			
Seriously Mentally Ill			
CHDO, Housing Dev. Services			
Education			