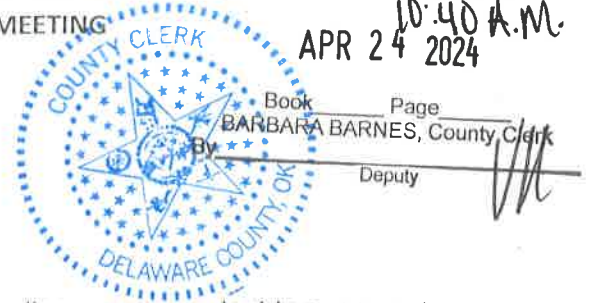


AGENDA
NORTHEAST OKLAHOMA COMMUNITY ACTION AGENCY
BOARD OF DIRECTORS' REGULAR MEETING
April 29, 2024

FILED
STATE OF OKLAHOMA
DELAWARE COUNTY
10:40 A.M.
APR 24 2024



NEOCAA
856 E Melton
Jay, Ok 74346
12:00 p.m. (Noon)

The Board of Directors may discuss, vote to approve, vote to disapprove, or decide not to vote on any item on the agenda.

Call Meeting to Order

1. Roll Call
2. Welcome and Introduction of Guests
3. Consideration and Action, as needed, on March 25, 2024 Board Meeting Minutes
4. Management Report for March 2024
5. Consideration and Action, as needed, on the March, 2024 Financial Reports
6. Consideration and Action, as needed, on 2024 Agency Operating Budget
7. Consideration and Action, as needed, on the Agency Insurance Policy Renewal
8. Consideration and Action, as needed, on Board of Directors Policies, including Process for Selection, Succession Plan for Executive Director
9. Consideration and Action, as needed, to approve revised agency Organizational Chart
10. Consideration and Action, as needed, on representative for the Low-Income sector in Cherokee County
11. Consideration an Action, as needed, on representative for the low-Income sector in Adair County
12. Consideration and Action, as needed, on representative for the public sector in Cherokee County
13. Consideration and Action, as needed, on the Agency Disaster Contingency & Recovery Plan
14. Consideration and Action, as needed, to approve Agency Risk Assessment Results
15. Consideration and Action, as needed, on appointment of Governance Committee Members
16. Consideration and Action, as needed, on appointment of Budget & Finance Committee Members
17. Consideration and Action, as needed, on appointment of Risk Assessment Committee Members

18. Consideration and Action, as needed, on appointment of Strategic Plan Committee Members
19. Consideration and Action, as needed, on appointment of Personnel/Affirmative Action Committee Members
20. Consideration and Action, as needed, on the agency Community Action Plan
21. Consideration and Action, as needed, on the agency Community Needs Assessment
22. Consideration and Action, as needed, on MOU with Tahlequah Men's Shelter
23. Consideration and Action, as needed, on the PY' 2024 CSBG Contract
24. Consideration and Action, as needed, on the CSBG 3rd Quarter Allocation
25. Consideration and Action, as needed, on the Early Head Start Partnership Continuation Application revisions
26. Consideration and Action, as needed, Policy Council Business & Monthly Reports including credit card expenditures
27. Consideration and Action, as needed, on items over \$5000.00
 - a. Insurance Renewal
 - b. RX Marketing Supplies
 - c. New Roof for 1479 Bliss Street & 1483 Bliss Street
 - d. HVAC Unit for Weatherization
28. Discussion
 - a. OHFA Monitoring Report
 - b. Open Meetings Act
29. New Business
30. Announcements
31. Adjournment