

AGENDA  
NORTHEAST OKLAHOMA COMMUNITY ACTION AGENCY  
**BOARD OF DIRECTORS' REGULAR MEETING**  
**May 23, 2022**  
**Amended**

Gary Buchanan- Delaware County, Ron Cambiano-Cherokee County, Misty Bingham-Craig County,  
Laura Garner-Cherokee County, David Hardin/ Bobby Parris Adair County, Clark, McKeon- At-Large,  
Jeanie Reed-Delaware County, Kim Roblyer- Ottawa County, Mike Lillie- Ottawa County, Brian Wagnon-  
Cherokee County, Scott Van Hoose-Craig County, Rebecca Jim- Craig County, Patsy Winn- Adair  
County, Kim Harnar- Ottawa County, Meagan Hamby- At-Large

NEOCAA  
856 E Melton  
Jay, Ok 74346  
12:00 p.m. (Noon)

The Board of Directors may discuss, vote to approve, vote to disapprove, or decide not to vote on any item on the agenda.

Call Meeting to Order

1. Roll Call
2. Welcome and Introduction of Guests
3. Consideration and Action, as needed, on March 2022 Board Meeting Minutes
4. Management Report for March & April 2022
5. Consideration and Action, as needed, on Financial Reports for March & April 2022
6. Consideration and Action, as needed, on appointment to Board of Directors from the Private Sector in Adair County
7. Consideration and Action, as needed, on 2023 Agency Operating Budget
8. Consideration and Action, as needed, to approve amended Personnel Policies
9. Consideration and Action, as needed, to approve the updated Organizational Chart
10. Consideration and Action, as needed, on Insurance Policy Renewal
11. Consideration and Action, as needed, on engagement letter to prepare the audit year ending April 30, 2022
12. Consideration and action, as needed, on engagement letter to prepare the 990 for year ending April 30, 2022
13. Consideration and Action, as needed, on Board of Directors Policies, including Process for Selection, Succession Plan for Executive Director & Board of Directors Roles & Responsibilities
14. Consideration and Action, as needed, on approval of Revised Agency By Laws
15. Consideration and Action, as needed, to approve CSBG 2022 Contract & Budget
16. Consideration and Action, as needed, on approval of '22 OADP Grant & Budget
17. Consideration and Action, as needed, to approve Agency Risk Assessment Results



FILED  
STATE OF OKLAHOMA  
DELAWARE COUNTY  
MAY 20 2022  
11:50 am  
Book \_\_\_\_\_ Page \_\_\_\_\_  
BARBARA BARNES County Clerk  
By \_\_\_\_\_ Deputy

18. Consideration and Action, as needed, to approve ESG CR '20 Tahlequah Men's Shelter Budget Revision adding additional de-obligated funds
19. Consideration and Action, as needed to approve ESG CR '20 Hope House Budget Revision adding additional de-obligated funds
20. Consideration and Action as needed to approve ESG CR '20 Community Crisis Center Inc. Budget Revision adding additional de-obligated funds
21. Consideration and Action, as needed, to approve EFSP Cherokee County ARPAP Salvation Army Grant
22. Consideration and Action, and needed, to approve EFSP ARPAP NEOCAA Cherokee County Grant
23. Consideration and Action, as needed, to approve 2.28% Agency COLA
24. Consideration and Action, as needed, to approve EHS 2.28 % COLA & Quality Improvement Application
25. Consideration and Action, as needed, to approve EHS-CCP 2.28% COLA & Quality Improvement Application
26. Consideration and Action, as needed, to approve EHS-CCP Disability Waiver for program year 2021-2022
27. Consideration and Action, as needed, to approve EHS-CCP Non-Federal Share Waiver for year 2021-2022
28. Consideration and Action, as needed, to approve EHS/EHS-CCP Selection Criteria
29. Consideration and Action, as needed, to approve Increase on Credit Card Limit to \$200,000
30. Consideration and Action, as needed, to approve revised lease agreement with Team W Real Estate.
31. Consideration and Action, as needed, on appointment of Governance Committee Members
32. Consideration and Action, as needed, on appointment of Budget & Finance Committee Members
33. Consideration and Action, as needed, on appointment of Risk Assessment Committee Members
34. Consideration and Action, as needed, on appointment of Strategic Plan Committee Members
35. Consideration and Action, as needed, on appointment of Personnel/Affirmative Action Committee Members

36. Consideration and Action, as needed, Policy Council Business & Monthly Reports including credit card expenditures
37. Consideration and Action, as needed, on items over \$5000.00
  - a. Insurance Renewal
  - b. EHS-CCP Vehicle
  - c. Garden Ground Cover
  - d. Heating & Air Unit for WX Client
  
38. Discussion
  - a. Disabilities Waiver
  - b. Customer Satisfaction Survey
  - c. APR Report
  - d. Strategic Plan
  - e. CNA
  - f. Agency Nepotism
  - g. Final Outcomes
  
39. New Business
40. Announcements
41. Adjournment