NE Oklahoma Continuum of Care Full Membership Meeting August 25, 2016 Meeting Minutes

The NE Oklahoma Continuum of Care full membership met at 12:00 noon, Thursday, August 25, 2016 at NEOCAA Offices, 856 E. Melton Drive, Jay, Oklahoma.

- 1. Attendance: List of attendees is attached.
- 2. Introduction of Guests: Guest in attendance was Nancy Warring from the City of Bartlesville.
- 3. Updates and Events:
 - a. Terry Schroeder announced COC Collaborative Application is being completed and following this meeting and the approval of funding requests will be submitted by the September 14 deadline.
 - b. Terry also announced that initial guidance regarding the 2017 Point-in time count has been released, but not reviewed completely yet, more information at a later date.
 - c. John Dessauer announced that a veteran's Stand Down will be held on September 10 and copies of the flier were distributed.
 - d. Sarada McGaha announced the Washington County Suicide Summit to be held September 9. A copy of the flier was passed around.
- 4. Consideration and action regarding July 14, 2016 COC Full Partnership meeting minutes: Copies of the July 14, 2016 COC Full Partnership minutes were sent to COC partners with the meeting notice and agenda. Motion by Aletha Reddent, Seconded by Keila Dewey to approve the minutes as presented. Motion carried unanimously.
- 5. Consideration and action regarding amendment of Northeast Oklahoma Continuum of Care Policies and Procedures for Providing Assistance under the HUD COC Supportive Housing Program: Copies of the revised Policies and Procedures were sent out with meeting notice. Terry Schroeder noted that the primary changes to NE OK COC Polices were to update the definition of chronic homelessness and to update references in the document to reflect the adoption of CPD-16-11 to replace CPD-14-14-012. Terry highlighted the changes between the CPD notices. Motion by Samuel Westfall, Seconded by Aletha Redden to approve the amendment to the NE OK COC Policies and Procedures for Providing Assistance under the HUD COC Supportive Housing Program as presented. Motion carried unanimously.
- 6. Committee Reports:
 - a. Planning Committee: No report.
 - b. **Monitoring and Evaluation Committee:** Samuel Westfall reported that the committee had met and had reviewed the applications submitted for funding under the FY 2016 Emergency Solutions Grant and the FY 2016 HUD Supportive Housing Program funding competition.
 - i. Consideration and Action regarding FY 2016 Emergency Solutions Grant funding applications: Copies of the FY 2016 ESG Application Ranking spreadsheet was sent out with the meeting notice and copies were provided at this meeting (Copy attached to these minutes). Samuel Westfall explained the scoring process and mentioned that the applications were reviewed and scored by reviewers from NE OK COC. The scores were then reviewed and ranked for entry into the spreadsheet. The Monitoring and Evaluation Committee recommends acceptance of the FY 2016 ESG Application Ranking and approval to recommend the applications on the spreadsheet to ODOC for funding. Motion by Lynn O'Connell, Seconded by Aletha Redden to approve the FY 2016 ESG Application Ranking and recommend funding for all five applicants as indicated on the Ranking spreadsheet. Motion carried with 7 votes for, 0 against and 8 abstentions by applicant agency representatives. (Abstention agencies identified by A on attached sign-in sheet)
 - ii. Consideration and action regarding prioritization and ranking of FY16 HUD COC applications and submittal of Consolidated Application: Copies of the FY 2016 OK-505 COC Ranking and the Announcement of NE OK COC Project Funding Acceptance and Ranking were

sent out prior to the meeting and copies were available at the meeting (copies attached). It also noted that no new funding applications were received, only renewal applications. With these comments in mind, it was noted that the total amount available to NE OK COC under the annual renewal demand was \$343,114 and that the tier 1 cutoff was at \$319,096. It was then reported that the committee reviewed the project applications utilizing a rating sheet that scored the applications based on criteria contained in the application, in HMIS data quality reports and in the applicant's most recent annual performance report. The rating criteria correlate with HUD's priorities and performance standards. Eight (8) funding applications were received, as follows:

- 1. NEOCAA PSH renewal of project OK0048L6I051507, NEOCAA: PSH renewal application for operation of 6 units. \$37,019 for 1 year.
- 2. Ark Renewal Annex 2017, Freedom From Addiction Through Christ: Permanent Supportive Housing (SHP) renewal application for operation of 3 units. \$36,636 for 1 year.
- 3. Partnership for Peace, Community Crisis Center, Inc. PSH renewal application for supportive services and operations. \$40,342 for 1 year.
- 4. Safe Life Permanent Supportive Housing, CARD: PSH renewal application for operations of 2 units. \$16,189 for 1 year.
- 5. The Landing SHP renewal, The Landing, Inc.: PSH renewal application for operation of 13 units. \$138,222 for 1 year.
- 6. Ark Renewal Project 2017, Freedom From Addiction Through Christ: Permanent Supportive Housing (SHP) renewal application for supportive services and operations. \$47,489 for 1 year.
- 7. NEOCAA Dedicated HMIS Renewal of project OK0047L6I051507, NEOCAA: COC HMIS system funding for 15 users. \$27,217 for 1 year
- 8. NEOCAA: Operation of dedicated HMIS: \$27,217. 1 year renewal.
- 9. <u>Planning funds application:</u> NEOCAA COC planning funds: \$21,450 for COC planning activities. 1 year funding from HUD COC planning funds. Not prioritized according to HUD instructions

Following a thorough review and scoring of each application, the applications were then ranked by score and priority and the total amount of funding requested was \$343114, which is \$24,018 more than would be allowed under tier 1. This means that \$3,199 of the HMIS project falls into Tier 1 and \$24,018 falls into Tier 2. It was noted that information from HUD per the NOFA and instructions indicated there would be enough funding available to fund all renewal projects, but COCs were still directed to prepare the project priorities with Tier 1 and Tier 2 in mind. The cutoff for Tier 1 is the annual renewal demand less 7%. Following discussion, a project priority listing was then developed based on renewal application scores, COC priorities and HUD priorities. (see attached project priority listing). After review of this information, the Monitoring and Evaluation Committee prepared the attached ranking and prioritization list and recommends to the full COC partnership that the list be approved with the projects ranked in the order and that the Collaborative Applicant proceed to prepare and submit the Collaborative Application based on this recommendation. Motion by Keila Dewey, seconded by Lynn O'Connell to accept the Monitoring and Evaluation Committee's recommendation. Motion carried unanimously.

- c. **HMIS:** Melissa Brumley presented the HMIS report (attached) and it was noted that the Annual Homeless Assessment Report (AHAR) process will begin in October and that NE OK COC HMIS Annual Performance Report is being prepared right now, so all are encouraged to cooperate with requests for data clean-up if needed.
- 7. **Next Meeting Date:** The next regularly scheduled COC Board meeting will be held at 12:00 noon on Thursday, October 13, 2016 in at the ARK shelter in Miami, OK.

Meeting adjourned at 1:20 p.m.

NORTHEAST OKLAHOMA CONTINUUM OF CARE

SIGN-IN SHEET

DATE: August 25, 2016

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NE OK COC FY 2016 ESG Application Ranking

Max Score Possible

150

Funded Amount	Application ID	Shelter Name	Rev		Total Score	Average	Ranking
\$46,461.80	ESG-2016-NEOCAA-00009	Hope House of Cherokee County, Inc		Average		146.5	1
ψ 13, 13 1133	200 2010 112 007 11 1 00000		12	Rater 1	145	11010	-
			11	Rater 2	148		
\$46,461.80	ESG-2016-NEOCAA-00007	ARK		Average		146.5	1
			09	Rater 1	145		
			12	Rater 2	148		
\$46,461.80	ESG-2016-Youth & Family Services-00022	Youth & Family Services of Washington Co		Average		142.5	2
ψ+0,+01.00	OCI VICCS-00022	vvasimgton co	17	Rater 1	140	172.3	2
			12	Rater 2	145		
\$46,461.80	ESG-2016-Safenet Services-00029	Safenet Services Inc		Average		140.5	3
			17	Rater 1	140		
			09	Rater 2	142		
\$46,461.80	ESG-2016-NEOCAA-00008	Community Crisis Center, Inc.		Average		140.0	4
			09	Rater 1	139		
			11	Rater 2	141		

FY 2016 COC Ranking OK-505 NE OK COC

Ran	Scor	Applicant	Project Name	Expiring Grant #	Project	Component	\$ Requested	\$ Ranked
k	e	Name			Type	Type		
			Tier I					
1	63	NEOCAA	NEOCAA PSH Renewal	OK0048L6I051507	Renewal	PH	\$37,019.00	\$37,019.00
2	62	FFATC	ARK Renewal Annex 2017	OK0071L6I051501	Renewal	PH	\$36,636.00	\$36,636.00
3	55	CCCI	Partnership for Peace	OK0036L6I051508	Renewal	PH	\$40,342.00	\$40,342.00
4	54	CARD	Safe Life PSH Renewal	OK0064L6I051506	Renewal	PH	\$16,189.00	\$16,189.00
5	52	The Landing	The Landing SHP Renewal	OK0082L6I051503	Renewal	PH	\$138,222.0	\$138,222.0
							0	0
6	50	FFATC	ARK Renewal Project 2017	OK0037L6I051508	Renewal	PH	\$47,489.00	\$47,489.00
7	45	NEOCAA	NEOCAA Dedicated HMIS	OK00476I051507	Renewal	HMIS	\$27,217.00	\$3,199.00
			Renewal					
			Tier 1 Cutoff \$319,096					
			Tier II					
7	45	NEOCAA	NEOCAA Dedicated HMIS	OK00476I051507	Renewal	HMIS	\$27,217.00	\$24,018.00
			Renewal					
		NEOCAA	COC Planning Project	NA	Planning	Planning	\$21,450	\$21,450

ANNOUNCEMENT OF NORTHEAST OKLAHOMA COC (OK-505) HUD COC SUPPORTIVE HOUSING PROGRAM FY2016 PROJECT FUNDING ACCEPTANCE AND RANKING August 25, 2016

The Northeast Oklahoma Homeless Continuum of Care approved and ranked funding applications for seven renewal projects under the U.S. Department of Housing and Urban Development's FY 2016 Continuum of Care funding competition. The Continuum of Care also approved one COC Planning Project, which does not need to be ranked. These funding applications will be submitted for funding consideration as part of Northeast Oklahoma Continuum of Care's Collaborative Application. The renewal funding applications approved at the August 25, 2016 Northeast Oklahoma Continuum of Care meeting include:

- a. NEOCAA PSH renewal of project OK0048L6I051507, NEOCAA: PSH renewal application for operation of 6 units. \$37,019 for 1 year.
- b. Ark Renewal Annex 2017, Freedom From Addiction Through Christ: Permanent Supportive Housing (SHP) renewal application for operation of 3 units. \$36,636 for 1 year.
- c. Partnership for Peace, Community Crisis Center, Inc. PSH renewal application for supportive services and operations. \$40,342 for 1 year.
- d. Safe Life Permanent Supportive Housing, CARD: PSH renewal application for operations of 2 units. \$16,189 for 1 year.
- e. The Landing SHP renewal, The Landing, Inc.: PSH renewal application for operation of 13 units. \$138,222 for 1 year.
- f. Ark Renewal Project 2017, Freedom From Addiction Through Christ: Permanent Supportive Housing (SHP) renewal application for supportive services and operations. \$47,489 for 1 year.
- g. NEOCAA Dedicated HMIS Renewal of project OK0047L6I051507, NEOCAA: COC HMIS system funding for 15 users. \$27,217 for 1 year

The Planning Project approved at the August 25, 2016 Northeast Oklahoma Continuum of Care meeting is: OK-505 COC Planning Application FY2016, NEOCAA: Continuum of Care planning funds for development of policies and procedures, conduct of PIT and HIC counts, development of Collaborative application, etc. \$21,450 for 1 year.

Following a thorough review and scoring of each application, the applications were ranked by score and priority which resulted in the following ranking and prioritization list, providing approval to submit renewal applications requesting a total of \$343,114, a COC Planning grant application in the amount of \$21,450. The Collaborative Application will be submitted to HUD by September 14, 2016.

Northeast Oklahoma Continuum of Care (Ok-505) FY 2016 HUD COC Funding Application Ranking

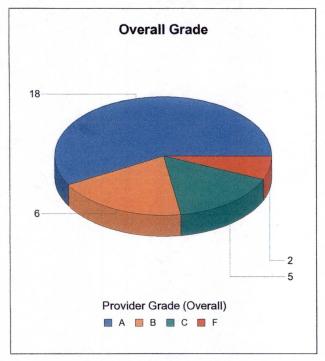
Rank	Applicant	Project	Project	Component	Amount
	name	Name	Type	_	Approved
	Tier 1				
1	Northeast Oklahoma	NEOCAA PSH Renewal of	Renewal	Permanent	\$37,019
	Community Action Agency	Project OK0048L6I051507		Housing	
2	Freedom From Addiction	ARK Renewal Annex 2017	Renewal	Permanent	\$36,636
	Through Christ: ARK			Housing	
3	Community Crisis Center	Partnership for Peace	Renewal	Permanent	\$40,342
				Housing	
4	Community Action	Safe Life PSH Renewal	Renewal	Permanent	\$16,189
	Resource and Development			Housing	
5	The Landing, Inc.	The Landing PSH Renewal	Renewal	Permanent	\$138,222
				Housing	
6	Freedom From Addiction	ARK Renewal 2017	Renewal	Permanent	\$47,489
	Through Christ: ARK			Housing	
7	Northeast Oklahoma	NEOCAA Dedicated HMIS	Renewal	HMIS	\$3,199
	Community Action Agency	Renewal of Project			
		OK0047L6I051507			
	Tier 1 cutoff				\$319,096
	Tier 2				
7	Northeast Oklahoma	NEOCAA Dedicated HMIS	Renewal	HMIS	\$24,018
/	Community Action Agency	Renewal of Project			
		OK0047L6I051507			
	Tier 2 total				\$24,018
				Sub-Total	\$343,114
	Northeast Oklahoma	OK-505 COC Planning	Planning	COC	\$21,450
	Community Action Agency	Application FY2016	Funds	Planning	
				Grand Total	\$364,564

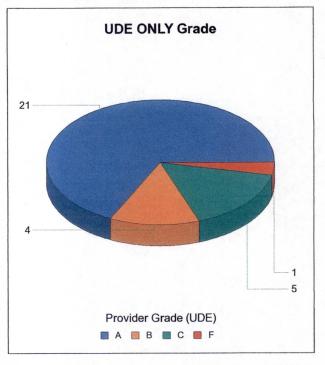
Data Completeness Report Card (EE)

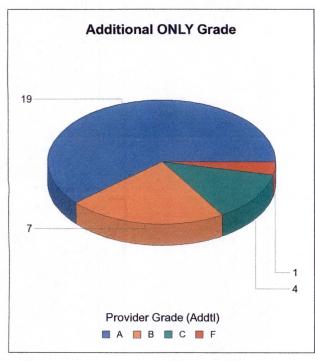
Summary

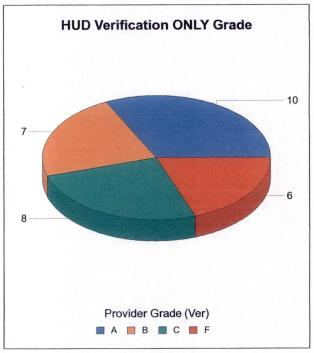
Date Range: 6/1/2016- 8/22/2016

Grading Scale: A - 95 - 100 + / B - 90 - 94.99 / C - 80 - 89.99 + / F - 0 - 79.99









Bowman Systems 0252 - Data Completeness Report Card (EE) Tab A - Overall Summary

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Data Completeness Report Card (EE)

Summary

Date Range: 6/1/2016-8/22/2016

Grading Scale: A - 95 - 100 + / B - 90 - 94.99 / C - 80 - 89.99 + / F - 0 - 79.99

Report Card Summary Table

(Grouped by OVERALL Grade / Ordered by OVERALL Percentage)

	UDE	ONLY	Additional ONLY		Verification ONLY		OVERALL	
Provider	%	Grade	%	Grade	%	Grade	%	Grade
CCC_Cherokee_Home 1 (PSH-SHP)(11024)	100.00%	Α	100.00%	Α	100.00%	Α	100.00%	Α
CCC_Project for Peace_North Apt.(11036)	100.00%	Α	100.00%	Α	100.00%	Α	100.00%	Α
CREOKS - PSH Home 2 (Women) in Tahlequah(11148)	100.00%	Α	92.00%	В	86.96%	С	95.97%	Α
FATC - Annex 1(11217)	100.00%	Α	100.00%	Α	100.00%	Α	100.00%	Α
FATC - Annex 2(11218)	100.00%	Α	100.00%	Α	100.00%	Α	100.00%	A
FATC - Annex 3(11219)	100.00%	Α	100.00%	Α	100.00%	Α	100.00%	Α
FATC - N Miami House - PSH(11039)	100.00%	Α	100.00%	Α	100.00%	Α	100.00%	A
Hope House 2015 Emergency Shelter(11625)	100.00%	Α	100.00%	Α	87.50%	С	97.80%	Α
Hope House - ESG Prevention(11225)	100.00%	Α	100.00%	Α	100.00%	Α	100.00%	A
NE OK - ESG M RRH(11502)	100.00%	Α	100.00%	Α	100.00%	Α	100.00%	Α
The Landing(11174)	100.00%	Α	100.00%	Α	90.28%	В	98.17%	A
FSWC (Bartlesville) 2015 ESG Parental(11684)	100.00%	Α	100.00%	Α	75.00%	F	95.45%	Α
FATC_Freedom from Addiction Through Christ: ARK Shelter	99.76%	Α	98.52%	Α	79.82%	F	96.12%	Α
ahlequah Men's Shelter - Project O-Si-Yo(11260)	99.67%	Α	100.00%	Α	85.71%	С	97.32%	Α
lope House - Non ESG Funds(11215)	99.25%	Α	100.00%	Α	90.00%	В	97.63%	Α
FATC - Transitional Housing(11145)	99.02%	Α	100.00%	Α	83.19%	С	96.48%	Α
FSWC (Bartlesville) 2015 DHS & OJA(11683)	98.06%	Α	94.59%	В	87.50%	С	95.35%	Α
CREOKS Behavioral Health - PATH(11146)	97.47%	Α	91.54%	В	90.76%	В	95.03%	Α
CARD _Community Action Resource & Development(11008)	96.43%	Α	93.28%	В	77.37%	F	92.25%	В
CREOKS - PSH Home 1 (Men) in Tahlequah(11147)	96.15%	Α	88.00%	С	91.30%	В	93.65%	В
NE OK Community Action Agency-Non ESG Funds(11175)	94.44%	В	100.00%	Α	81.82%	С	93.10%	В
CCC_Project for Peace_South Apt.(11037)	93.75%	В	100.00%	Α	90.00%	В	94.23%	В
Grand Lake Mental Health Center - Home 2 - Women's (PSH)(93.10%	В	90.00%	В	88.89%	С	91.67%	В
Safenet Services - CARD_Home 1(11031)	90.32%	В	90.00%	В	100.00%	Α	92.00%	В
Grand Lake Mental Health Center - Home 1 - Men's (PSH)(110	96.55%	Α	90.00%	В	55.56%	F	87.50%	С
Safenet Services - CARD_Home 2(11032)	88.89%	С	86.67%	С	92.86%	В	89.19%	С
CCC_Emergency Shelter(11492)	88.00%	С	84.62%	С	93.33%	В	88.46%	C
Safenet 2015 ESG Shelter(11635)	82.97%	С	100.00%	Α	86.29%	С	86.52%	С
Safenet 2015 ESG RRH(11634)	82.07%	С	100.00%	Α	99.10%	Α	88.37%	С
FSWC (Bartlesville) 2015 ESG RRH_partner CARD(11629)	80.60%	С	59.09%	F	50.00%	F	70.27%	F
CCC_2015 Emergency Shelter(11626)	79.41%	F	83.45%	С	76.40%	F	79.63%	F

Data Completeness Report Card (EE)

Overall Summary

Date Range: 6/1/2016-8/22/2016

	HUD UDE ONLY	Additional ONLY	HUD Verification ONLY	OVERALL
GRADE BASED ON COUNT FOR EACH ELEMENT:	В	В	С	В
	93.61%	94.26%	82.34%	91.66%

Data Element	Required for	Number of Applicable Entry Exits	Number of Non-Null Values	Percentage Complete
HUD Universal Data Elements:				
Name	All	646	509	78.79%
Social Security Number	All	646	511	79.10%
Date of Birth	All	646	634	98.14%
Race	All	646	634	98.14%
Ethnicity	All	646	634	98.14%
Gender	All	646	634	98.14%
Veteran Status	Adults	464	442	95.26%
Disabling Condition (Y/N)	Adults	464	445	95.91%
Residence Prior to Project Entry	Adults/HoH	474	455	95.99%
Length of Stay in Previous Place	Adults/HoH	474	455	95.99%
Destination (Exit)	Adults/HoH at Exit	302	302	100.00%
Relationship to Head of Household	All	646	600	92.88%
Client Location	HoH ONLY	391	391	100.00%
Client Entering From Streets, ES, or SH	Adults/HoH	474	439	92.62%
Approximate Date Started (if Yes for above)	Adults/HoH & Entering=Y	126	119	94.44%
Number of Times on Streets/ES/SH in Past 3 Years	Adults/HoH	474	436	91.98%
Total Number of Months Homeless in Past 3 Years	Adults/HoH & 1+Times	188	179	95.21%
Additional Data Elements:				
Domestic Violence	Adults/HoH	474	450	94.94%
Service	Adults/HoH	474	434	91.56%
Income Received (Y/N)	Adults/HoH	474	456	96.20%
Non-Cash Benefit Received (Y/N)	Adults/HoH	474	456	96.20%
Covered by Health Insurance (Y/N)	All	646	600	92.88%
HUD Verification: (Elements measure completeness at entry ONLY)		104,2		
Disability Type	All	646	601	93.03%
Income Source	Adults/HoH	474	149	31.43%
Income Amount (for all valid sources)	Adults/HoH Recv Inc = Y	218	217	99.54%
Non-Cash Source	Adults/HoH	474	451	95.15%
Health Insurance Type	All	646	606	93.81%

Bowman Systems 0252 - Data Completeness Report Card (EE) Tab A - Overall Summary

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NORTHEASTAL OKLAHOMA CONTINUUM OF CARE (NEOCoC)

Date Range: 6/1/16 - 8/22/16

HMIS PROGRAMS		PEDIENC ART 0361 Repo		HUD	CoC AN	NUAL F	ERFORMA (ART 0631 Repor		REPORT	(APR)	Last login to HMIS
PROGRAMS	Entry	Service	Service Delivery after Entry	# Clients	Leavers	Stayers	Households Served		Children Only	HH w/ Both	
CARD	9.55	9.69	5.68	252	248	4	125	76	1	5	8/22/2016 SR
Creoks PATH	15.43	172.35	22.54	26	4	22	26	26	0	0	
Creoks Men's Home	1	27	56.5	5	1	4	5	5	0	0	8/3/2016 CD
Creoks Women's Home	100.67	90.5	23	5	0	5	5	5	0	0	
CCC Shelter 2015	12.07	35.38	14.6	68	36	32	44	26	0	10	8/17/2016 SS
CCC Shelter 2014 (old program)	8	34.4	0	5	0	5	2	0	0	2	
CCC North Apartment	n/a	15	n/a	3	0	3	1	0	0	1	8/19/2016 NC
CCC South Apartment	123	45.29	67	2	0	2	2	2	0	0	
CCC Cherokee Home	n/a	n/a	n/a	3	0	3	1	0	0	1	
FFATC Annex 1	n/a	n/a	n/a	2	0	2	2	2	0	0	8/19/2016 SS
FFATC Annex 2	n/a	n/a	n/a	2	0	2	2	2	0	0	
FFATC Annex 3	n/a	n/a	n/a	1	0	1	1	1	0	0	
FFATC Shelter	17.89	26.78	17	27	18	9	27	27	0	0	
FFATC Transitional Housing	17.16	20.08	n/a	53	30	23	53	53	0	0	
FFATC N Miami House	n/a	n/a	n/a	2	0	2	2	2	0	0	40 8 0 2 3 3 5
GLMHC Home 1	n/a	91	n/a	2	0	2	2	2	0	0	8/17/2016 TK
GLMHC Home 2	n/a	n/a	n/a	2	0	2	2	2	0	0	
Hope House Shelter 2015	34.83	30.11	n/a	9	4	5	6	5	0	1	
Hope House Non ESG Funds	35.47	29.14	0	10	10	0	7	5	0	2	
Landing, The	10	8.44	n/a	15	4	11	14	14	0	0	8/12/2016 CB
NEOCAA RRH	n/a	n/a	n/a	0	0	0	0	0	0	0	
NEOCAA Non ESG	5	5	n/a	3	3	0	1	0	0	1	8/15/2016 VS
NEOCAA A RRH	n/a	n/a	n/a	0	0	0	0	0	0	0	
NEOCAA HH RRH	n/a	n/a	n/a	0	0	0	0	0	0	0	8/19/2016 - JV
NEOCAA H RRH	n/a	n/a	n/a	0	0	0	0	0	0	0	
NEOCAA M RRH	n/a	n/a	n/a	3	0	3	1	0	0	1	
Safenet Shelter 2015	2.68	1.97	0	52	21	31	28	18	1	9	8/19/2016 JC
Safenet RRH 2015	n/a	n/a	n/a	33	0	33	14	3	0	11	8/19/2016 LO
Safenet Home 1	n/a	n/a	n/a	2	0	2	2	2	0	0	4/29/2016 JR
Safenet Home 2	n/a	n/a	n/a	3	0	3	3	3	0	0	
The Harbor Shelter 2015	19.8	19.89	n/a	11	9	2	7	5	0	2	7/28/2016 JD
Tahlequah Men's Shelter	0	0.24	0	19	9	10	19	19	0	0	8/18/2016 RW
YFSWC 2015 DHS & OJA	58	132.26	0	9	7	2	9	0	9	0	8/22/2016 SM
YFSWC 2015 Parental	22	73	0	2	2	0	2	0	2	0	
YFSWC/CARD 2015 RRH	17.67	16.38	0	6	0	6	3	1	0	2	
TOTALS				637	406	231	418	306	13	48	

NOTES:

If your agency name is listed in RED - Client data needs to be corrected

If data is high lighted in light turquoise the program has closed - there should be no new data showing

Numbers high lighted in Red Bold print - the client information needs to be fixed in HMIS