

Before Starting the CoC Application

The CoC Consolidated Application consists of three parts, the CoC Application, the CoC Priority Listing, and all the CoC's project applications that were either approved and ranked, or rejected. All three must be submitted for the CoC Consolidated Application to be considered complete.

The Collaborative Applicant is responsible for reviewing the following:

1. The FY 2019 CoC Program Competition Notice of Funding Available (NOFA) for specific application and program requirements.
2. The FY 2019 CoC Application Detailed Instructions which provide additional information and guidance for completing the application.
3. All information provided to ensure it is correct and current.
4. Responses provided by project applicants in their Project Applications.
5. The application to ensure all documentation, including attachment are provided.
6. Questions marked with an asterisk (*), which are mandatory and require a response.

1A. Continuum of Care (CoC) Identification

Instructions:

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

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1A-1. CoC Name and Number: OK-505 - Northeast Oklahoma CoC

1A-2. Collaborative Applicant Name: Northeast Oklahoma Community Action Agency, Inc.

1A-3. CoC Designation: CA

1A-4. HMIS Lead: Northeast Oklahoma Community Action Agency, Inc.

1B. Continuum of Care (CoC) Engagement

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1B-1. CoC Meeting Participants.

For the period of May 1, 2018 to April 30, 2019, applicants must indicate whether the Organization/Person listed:

- 1. participated in CoC meetings;**
- 2. voted, including selecting CoC Board members; and**
- 3. participated in the CoC’s coordinated entry system.**

Organization/Person	Participates in CoC Meetings	Votes, including selecting CoC Board Members	Participates in Coordinated Entry System
Local Government Staff/Officials	Yes	Yes	Yes
CDBG/HOME/ESG Entitlement Jurisdiction	Yes	No	Yes
Law Enforcement	No	No	Yes
Local Jail(s)	No	No	Yes
Hospital(s)	Yes	No	Yes
EMS/Crisis Response Team(s)	No	No	No
Mental Health Service Organizations	Yes	Yes	No
Substance Abuse Service Organizations	Yes	Yes	Yes
Affordable Housing Developer(s)	Yes	Yes	Yes
Disability Service Organizations	Yes	Yes	Yes
Disability Advocates	Yes	No	Yes
Public Housing Authorities	No	No	No
CoC Funded Youth Homeless Organizations	Yes	Yes	No
Non-CoC Funded Youth Homeless Organizations	Yes	Yes	Yes

Youth Advocates	Yes	Yes	Yes
School Administrators/Homeless Liaisons	Yes	Yes	Yes
CoC Funded Victim Service Providers	Yes	Yes	Yes
Non-CoC Funded Victim Service Providers	Yes	Yes	No
Domestic Violence Advocates	Yes	Yes	Yes
Street Outreach Team(s)	Yes	Yes	No
Lesbian, Gay, Bisexual, Transgender (LGBT) Advocates	Not Applicable	No	No
LGBT Service Organizations	Not Applicable	No	No
Agencies that serve survivors of human trafficking	Not Applicable	No	No
Other homeless subpopulation advocates	Yes	Yes	Yes
Homeless or Formerly Homeless Persons	Yes	Yes	Yes
Mental Illness Advocates	Yes	Yes	Yes
Substance Abuse Advocates	Yes	Yes	Yes
Other:(limit 50 characters)			
Veteran Programs (SSVF and VASH)	Yes	Yes	Yes
HHS Programs (SNAPS, TANF, etc.)	Yes	Yes	Yes
Native American Tribes	Yes	Yes	Yes

1B-1a. CoC’s Strategy to Solicit/Consider Opinions on Preventing/Ending Homelessness.

Applicants must describe how the CoC:

- 1. solicits and considers opinions from a broad array of organizations and individuals that have knowledge of homelessness, or an interest in preventing and ending homelessness;**
- 2. communicates information during public meetings or other forums the CoC uses to solicit public information;**
- 3. takes into consideration information gathered in public meetings or forums to address improvements or new approaches to preventing and ending homelessness; and**
- 4. ensures effective communication with individuals with disabilities, including the availability of accessible electronic formats, e.g., PDF. (limit 2,000 characters)**

1) Solicitation and consideration of opinions: All partners and interested parties receive notices of policies, procedures, funding decisions, and processes and have an opportunity to provide input and opinions in an open process. Examples from list 1B-1 include: A) COC-funded Youth Homelessness Organizations: A youth emergency shelter & ESG representative has been elected to the Board of Directors and serves on the Planning and the Monitoring & Evaluation Committees; B) COC-funded Victim Service Providers: A victim of domestic violence shelter and ESG representative has been elected to the Board and serves on the Planning Committee; C) Mental Health Service Organizations: A mental health service representative has been elected to the Board and serves on the Monitoring & Evaluation Committee; D) HHS/Mainstream Services: Represented by a member elected to the Board who serves as the chair of the Monitoring & Evaluation Committee; 2) Communication regarding meetings: Email notices regarding meetings and

policy/procedure decisions are sent to COC contact list, which includes all COC partners and interested parties. COC Board meets on a monthly basis on a quarterly basis and full COC partnership meets monthly. All COC partners are invited to participate in each board meeting and a all partnership meetings. Committee membership is open to all COC partners, not just board members; 3) Consideration of input: COC receives and considers all input received from meetings, presents information to the Planning and Monitoring and Evaluation Committees for consideration and recommendations, the incorporates needed changes into efforts to prevent homelessness based on recommendation of those committees and approval of full COC partnership.

1B-2. Open Invitation for New Members.

Applicants must describe:

- 1. the invitation process;**
 - 2. how the CoC communicates the invitation process to solicit new members;**
 - 3. how the CoC ensures effective communication with individuals with disabilities, including the availability of accessible electronic formats;**
 - 4. how often the CoC solicits new members; and**
 - 5. any special outreach the CoC conducted to ensure persons experiencing homelessness or formerly homeless persons are encouraged to join the CoC.**
- (limit 2,000 characters)**

1) Invitation Process and communication of invitations to solicit new members: Information regarding the COC and efforts to reduce homelessness are posted on the Lead Agency's website, providing an avenue for the public and potential new members to see information about the COC. Contact links on the webpage allow entities to submit inquiries and notices of interest to the lead agency. Email notices regarding meetings are sent to COC contact lists and all interested parties. Those expressing an interest in receiving communications are added to the information regarding planning processes, policy development, and funding notices; 2) How often new members are solicited: COC solicits new members on a continuous basis throughout the year, but emphasizes solicitation of new members particularly when the NOFA is released and the new funding/application process begins; 3) Solicitation of persons experiencing homelessness: The COC continuously surveys participating partners and interested agencies to solicit participation of homeless persons and families, as the homeless utilizing the system or attempting to access the system are those from whom the most valuable information regarding services and assistance needed can be obtained.

1B-3. Public Notification for Proposals from Organizations Not Previously Funded.

Applicants must describe:

- 1. how the CoC notifies the public that it is accepting project application proposals, and that it is open to and will consider applications from organizations that have not previously received CoC Program funding, as well as the method in which proposals should be submitted;**
- 2. the process the CoC uses to determine whether the project application**

will be included in the FY 2019 CoC Program Competition process;
3. the date(s) the CoC publicly announced it was open to proposal;
4. how the CoC ensures effective communication with individuals with disabilities, including the availability of accessible electronic formats; and
5. if the CoC does not accept proposals from organizations that have not previously received CoC Program funding or did not announce it was open to proposals from non-CoC Program funded organizations, the applicant must state this fact in the response and provide the reason the CoC does not accept proposals from organizations that have not previously received CoC Program funding.
(limit 2,000 characters)

Email notifications on availability of funds were sent to all partners and stakeholders as follows: 1) 6/21/19 announcing opening of competition; 2) 7/25/19, announcing fund availability and project eligibility, highlighting availability of DV Bonus funds; 3) 7/26/19, resource links and project requirements; and 4) 8/7/19, website publication of funding availability. Funding availability announced at COC meeting 7/28/19. COC uses a 2-step process for new applications. The first step is submittal of summary proposal, reviewed against established criteria to determine the appropriateness. If fund requests don't exceed pro-rata, applicants are invited to submit a full application. If requests exceed pro-rata, summary applications are presented to COC for review and discussion, with negotiations to modify requests. If there is not potential for modification, all eligible applicants are invited to submit applications and the projects are scored and ranked according to established procedures and the lowest-ranked application(s) are rejected.

1C. Continuum of Care (CoC) Coordination

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1C-1. CoCs Coordination, Planning, and Operation of Projects.

Applicants must select the appropriate response for each federal, state, local, private, other organizations, or program source the CoC included in the planning and operation of projects that serve individuals experiencing homelessness, families experiencing homelessness, unaccompanied youth experiencing homelessness, persons who are fleeing domestic violence, or persons at risk of homelessness.

Entities or Organizations the CoC coordinates planning and operation of projects	Coordinates with Planning and Operation of Projects
Housing Opportunities for Persons with AIDS (HOPWA)	Not Applicable
Temporary Assistance for Needy Families (TANF)	Yes
Runaway and Homeless Youth (RHY)	Not Applicable
Head Start Program	Yes
Funding Collaboratives	Yes
Private Foundations	No
Housing and services programs funded through U.S. Department of Justice (DOJ) Funded Housing and Service Programs	Yes
Housing and services programs funded through U.S. Health and Human Services (HHS) Funded Housing and Service Programs	Yes
Housing and service programs funded through other Federal resources	Yes
Housing and services programs funded through State Government	Yes
Housing and services programs funded through Local Government	Yes
Housing and service programs funded through private entities, including foundations	Yes
Other:(limit 50 characters)	

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1C-2. CoC Consultation with ESG Program Recipients.

Applicants must describe how the CoC:
1. consulted with ESG Program recipients in planning and allocating ESG funds;
2. participated in the evaluating and reporting performance of ESG Program recipients and subrecipients; and
3. ensured local homelessness information is communicated and addressed in the Consolidated Plan updates.
(limit 2,000 characters)

The State is the ESG recipient in the COC area. The COC is involved by aiding the Dept. of Commerce (ODOC) in development of performance standards, RFP & Con. Plan that guide ESG operation. ODOC allocates ESG funds to the COC which works with ODOC & ESG providers to develop RFP. The COC requests, scores, and approves applications and recommends awards to ODOC, which contracts with and providers based on those recommendations. The COC uses written standards, PIT, HMIS & ESG data to develop performance standards and evaluate outcomes. The State is the Con. Plan jurisdiction in the COC region. COC participates in the following ways: 1) Annual Con. Plan input sessions: COC representatives attend session for 4 hours annually; 2) Monthly state-wide COC meetings: COC representatives attend for three hours each month; 3) Monthly Governor's Interagency Council on Homelessness meetings: COC representatives attend for two hours a month; 3) Annual ESG input sessions: COC hosts a session for two hours.

1C-2a. Providing PIT and HIC Data to Consolidated Plan Jurisdictions. Yes to both

Applicants must indicate whether the CoC provided Point-in-Time (PIT) and Housing Inventory Count (HIC) data to the Consolidated Plan jurisdictions within its geographic area.

1C-2b. Providing Other Data to Consolidated Plan Jurisdictions. Yes

Applicants must indicate whether the CoC ensured local homelessness information is communicated to Consolidated Plan Jurisdictions within its geographic area so it can be addressed in Consolidated Plan updates.

1C-3. Addressing the Safety Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.

Applicants must describe:

- 1. the CoC's protocols, including protocols for coordinated entry and the CoC's emergency transfer plan, that prioritize safety and incorporate trauma-informed, victim-centered services; and**
- 2. how the CoC, through its coordinated entry, maximizes client choice for housing and services while ensuring safety and confidentiality.**
(limit 2,000 characters)

Four DV providers in COC, all are active in COC with two DV representatives on COC board. Two DV providers receive COC PSH & ESG funds. DV providers involved in development of Coordinated Entry (CE) to ensure inclusion of safety planning protocols and victim-centered practices in provision of services, prioritizing safety taking considering circumstances of DV victims. DV providers conduct annual training on best practices serving DV victims and are available for TA. Maximized choice for services and safety confidentiality: A: HH presents to homeless provider: Provider completes Coordinated Assessment (CA) and determines choice of referral/placement. If referred, contact made with the DV provider, personally identifying info removed and form sent to DV provider: B) HH presents to DV provider: Provider completes CA and determines choice of referral/placement. If client prefers service from another agency, contact made with appropriate provider, personally identifying info removed and form sent to provider.

1C-3a. Training–Best Practices in Serving DV Survivors.

Applicants must describe how the CoC coordinates with victim services providers to provide training, at least on an annual basis, for:

- 1. CoC area project staff that addresses safety and best practices (e.g., trauma-informed, victim-centered) on safety and planning protocols in serving survivors of domestic violence; and**
- 2. Coordinated Entry staff that addresses safety and best practices (e.g., Trauma Informed Care) on safety and planning protocols in serving survivors of domestic violence.**
(limit 2,000 characters)

1) Annual training provided and DV providers are available for TA. Topics: Best practices serving DV, safety planning and victim-centered practices in service provision, prioritizing safety; 2) Data included is from PIT, DV databases, APRs, census, and performance data. Data analyzed to determine DV needs and develop appropriate services; 3) DV providers assisted development of Coordinated Entry to ensure inclusion of safety planning protocols and victim-centered practices, prioritizing safety considering circumstances of DV victims. Examples: A) HH presents to homeless provider: Provider completes Coordinated Assessment (CA) and determines choice of referral/placement. If referred, contact made with DV provider, personal information removed, and form sent to DV provider; B) HH presents to DV provider: Provider completes CA and determines choice of referral/placement. If client prefers service from another agency, contact is made with the appropriate provider, personal information is removed, and the form is sent to the provider.

1C-3b. Domestic Violence–Community Need Data.

Applicants must describe how the CoC uses de-identified aggregate data from a comparable database to assess the special needs related to domestic violence, dating violence, sexual assault, and stalking. (limit 2,000 characters)

The COC utilizes data from the Housing Inventory Count, the Point-in-Time county, project performance data and System Performance Outcomes and data received from Domestic Violence Service providers to evaluate the need and the effectiveness of services offered/provided to victims of domestic violence, dating violence, sexual assault, and stalking. Data received from Domestic Violence Providers includes data from annual performance reports for HUD COC-funded and ESG-funded projects and from comparable databases maintained by those providers. These comparable databases have been developed in accordance with HMIS data standards to provide de-identified aggregate data to provide information that helps the COC assess and identify the needs related to domestic violence, dating violence, sexual assault, and stalking. Data is gathered by the Monitoring and Evaluation Committee and the Planning Committee for consideration in program and services design and evaluation of the effectiveness of current services in order to plan and make any necessary additions or changes to more effectively serve the needs of this population.

***1C-4. PHAs within CoC. Attachments Required.**

Applicants must submit information for the two largest PHAs or the two PHAs with which the CoC has a working relationship within the CoC’s geographic area.

Public Housing Agency Name	% New Admissions into Public Housing and Housing Choice Voucher Program during FY 2018 who were experiencing homelessness at entry	PHA has General or Limited Homeless Preference	PHA has a Preference for current PSH program participants no longer needing intensive supportive services, e.g., Moving On

1C-4a. PHAs’ Written Policies on Homeless Admission Preferences.

Applicants must:

1. provide the steps the CoC has taken, with the two largest PHAs within the CoC’s geographic area or the two PHAs the CoC has working relationships with, to adopt a homeless admission preference—if the CoC only has one PHA within its geographic area, applicants may respond for one; or

2. state that the CoC does not work with the PHAs in its geographic area. (limit 2,000 characters)

The COC does not work with the PHAs in its geographic area. The COC has supplied information regarding COC efforts to reduce or eliminate homelessness to all PHAs in its geographic area and has invited all PHAs to participate in COC meetings and activities so they can be involved as part of the efforts to eliminate homelessness. PHAs have all been invited to participate in

planning efforts to develop strategies to reduce homelessness and develop homeless admission preferences, but to date, no PHAs have responded beyond providing data to the COC.

1C-4b. Moving On Strategy with Affordable Housing Providers.

Applicants must indicate whether the CoC has a Moving On Strategy with affordable housing providers in its jurisdiction.

No

1C-5. Protecting Against Discrimination.

Applicants must describe the actions the CoC has taken to address all forms of discrimination, such as discrimination based on any protected classes under the Fair Housing Act and 24 CFR 5.105(a)(2) – Equal Access to HUD-Assisted or -Insured Housing. (limit 2,000 characters)

COC has invited LGBT organization in the area to participate in COC. COC partners received copies of: 1) Final Rule on Equal Access in Accordance with and Individual's Gender Identity in CPD Programs; 2) Equal Access Decision Tree; 3) Notice on Equal Access Regardless of Sexual Orientation, Gender Identity, or Marital Status for CPD programs and 4) Equal Access for Transgender People. On 12/08/16, the COC provided training on the requirements of the final rule and how to effectively implement it. On 1/12/17, COC adopted the COC-wide policy titled, "Policy on Equal Access in Accordance with Gender Identity in Programs and Shelters Funded under HUD CPD Programs." This policy states FR 5863-F-02 requires that HUD's housing programs be made available to individuals and families without regard to actual or perceived sexual orientation, gender identity, or marital status. All HUD-funded programs are required to comply with this policy. COC will provide training for homeless service providers annually.

***1C-5a. Anti-Discrimination Policy and Training.**

Applicants must indicate whether the CoC implemented an anti-discrimination policy and conduct training:

1. Did the CoC implement a CoC-wide anti-discrimination policy that applies to all projects regardless of funding source?	Yes
2. Did the CoC conduct annual CoC-wide training with providers on how to effectively address discrimination based on any protected class under the Fair Housing Act?	Yes
3. Did the CoC conduct annual training on how to effectively address discrimination based on any protected class under 24 CFR 5.105(a)(2) – Equal Access to HUD-Assisted or -Insured Housing?	Yes

***1C-6. Criminalization of Homelessness.**

Applicants must select all that apply that describe the strategies the CoC

implemented to prevent the criminalization of homelessness in the CoC's geographic area.

1. Engaged/educated local policymakers:	<input checked="" type="checkbox"/>
2. Engaged/educated law enforcement:	<input type="checkbox"/>
3. Engaged/educated local business leaders:	<input type="checkbox"/>
4. Implemented communitywide plans:	<input type="checkbox"/>
5. No strategies have been implemented:	<input type="checkbox"/>
6. Other:(limit 50 characters)	
	<input type="checkbox"/>
	<input type="checkbox"/>
	<input type="checkbox"/>

1C-7. Centralized or Coordinated Assessment System. Attachment Required.

Applicants must:

- 1. demonstrate the coordinated entry system covers the entire CoC geographic area;**
- 2. demonstrate the coordinated entry system reaches people who are least likely to apply for homelessness assistance in the absence of special outreach; and**
- 3. demonstrate the assessment process prioritizes people most in need of assistance and ensures they receive assistance in a timely manner. (limit 2,000 characters)**

1. Coverage: CES Written Standards mandate implementation & operation of the CES throughout the COC & were developed from the perspective of organizations directly providing homeless housing & services, OK-505 covers an eleven-county region in Northeast Oklahoma, which includes Adair, Cherokee, Craig, Delaware, Mayes, Nowata, Ottawa, Rogers, Sequoyah, Wagoner & Washington Counties. All programs receiving ESG or COC funding are required to abide by the standards. Agency program procedures must reflect the policy and procedures described in the CES. The COC strongly encourages programs that do not receive either of these sources of funds to accept & utilize the written standards.

2. Prioritizing those most in need of assistance & are least likely to apply: COC funded PSH are required to follow the order of priority when selecting participants for housing in accordance with the COC's written standards while also considering the goals & identified target populations served by the project in a manner consistent with their grant agreement. CES referrals prioritize households appearing to be the hardest to serve for program beds & services.

This approach ensures an appropriate match between the most intensive services & the people least likely to succeed with a less intensive intervention, while giving people with fewer housing barriers more time to work out a housing solution on their own.

3. Prioritization and provision of service in timely manner: OK-505 adopted the provisions set out in the HUD Notice CPD-16-11 as the baseline written standards for operations of its CES. The CES is intended to increase & streamline access to housing & services for households experiencing homelessness, match appropriate levels of housing & services based on their needs, prioritizing assistance based upon vulnerability & severity of service needs to ensure that people who need assistance the most can receive it in a timely manner.

1D. Continuum of Care (CoC) Discharge Planning

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1D-1. Discharge Planning Coordination.

Applicants must indicate whether the CoC actively coordinates with the systems of care listed to ensure persons who have resided in them longer than 90 days are not discharged directly to the streets, emergency shelters, or other homeless assistance programs. Check all that apply (note that when "None:" is selected no other system of care should be selected).

Foster Care:	<input checked="" type="checkbox"/>
Health Care:	<input checked="" type="checkbox"/>
Mental Health Care:	<input checked="" type="checkbox"/>
Correctional Facilities:	<input checked="" type="checkbox"/>
None:	<input type="checkbox"/>

1E. Local CoC Competition

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*1E-1. Local CoC Competition–Announcement, Established Deadline, Applicant Notifications. Attachments Required.

Applicants must indicate whether the CoC:

1. informed project applicants in its local competition announcement about point values or other ranking criteria the CoC would use to rank projects on the CoC Project Listings for submission to HUD for the FY 2019 CoC Program Competition;	Yes
2. established a local competition deadline, and posted publicly, for project applications that was no later than 30 days before the FY 2019 CoC Program Competition Application submission deadline;	Yes
3. notified applicants that their project application(s) were being rejected or reduced, in writing along with the reason for the decision, outside of e-snaps, at least 15 days before the FY 2019 CoC Program Competition Application submission deadline; and	Did not reject or reduce any project
4. notified applicants that their project applications were accepted and ranked on the CoC Priority Listing in writing, outside of e-snaps, at least 15 days before the FY 2019 CoC Program Competition Application submission deadline.	Yes

1E-2. Project Review and Ranking–Objective Criteria.

Applicants must indicate whether the CoC used the following to rank and select project applications for the FY 2019 CoC Program Competition:

1. Used objective criteria to review and rank projects for funding (e.g., cost effectiveness of the project, performance data, type of population served);	Yes
2. Included one factor related to improving system performance (e.g., exits to permanent housing (PH) destinations, retention of PH, length of time homeless, returns to homelessness, job/income growth, etc.); and	Yes
3. Included a specific method for evaluating projects submitted by victim services providers that utilized data generated from a comparable database and evaluated these projects on the degree they improve safety for the population served.	Yes

1E-3. Project Review and Ranking–Severity of Needs and Vulnerabilities.

Applicants must describe:
 1. the specific severity of needs and vulnerabilities the CoC considered when reviewing and ranking projects; and
 2. how the CoC takes severity of needs and vulnerabilities into account when reviewing and ranking projects.
 (limit 2,000 characters)

Evaluation process is detailed in the Funding Application Rating & Review Procedures included in attachments. HUD’s Rating and Ranking tool used to evaluate & rank projects include points for these factors & are used to determine project scoring & ranking. These are factored into the process as performance from APRs & proposed performance from the application are considered. Factors included in review are: 1) Is project Housing 1st & low barrier, reducing barriers to populations with little/no income &/or criminal records; 2) Populations that present barriers/needs requiring intensive services that may impact performance outcomes, including: Chronic Homelessness; Individuals/families coming from streets or unsheltered; Youth; Families with children; Severely mentally ill or physical/mental disability that may present challenges/impairments requiring significant levels of support; Abuse/victimization or history of victimization/abuse, domestic violence, sexual assault, childhood abuse; Veterans.

1E-4. Public Postings–CoC Consolidated Application. Attachment Required.

Applicants must:
 1. indicate how the CoC made public the review and ranking process the CoC used for all project applications; or
 2. check 6 if the CoC did not make public the review and ranking process; and
 3. indicate how the CoC made public the CoC Consolidated Application—including the CoC Application and CoC Priority Listing that includes all project applications accepted and ranked or rejected—which HUD required CoCs to post to their websites, or partners websites, at least 2 days before the FY 2019 CoC Program Competition application submission deadline; or
 4. check 6 if the CoC did not make public the CoC Consolidated Application.

Public Posting of Objective Review and Ranking Process		Public Posting of CoC Consolidated Application including: CoC Application, CoC Priority Listing, Project Listings	
1. Email	<input checked="" type="checkbox"/>	1. Email	<input checked="" type="checkbox"/>
2. Mail	<input type="checkbox"/>	2. Mail	<input type="checkbox"/>
3. Advertising in Local Newspaper(s)	<input type="checkbox"/>	3. Advertising in Local Newspaper(s)	<input type="checkbox"/>

4. Advertising on Radio or Television	<input type="checkbox"/>	4. Advertising on Radio or Television	<input type="checkbox"/>
5. Social Media (Twitter, Facebook, etc.)	<input type="checkbox"/>	5. Social Media (Twitter, Facebook, etc.)	<input type="checkbox"/>
6. Did Not Publicly Post Review and Ranking Process	<input type="checkbox"/>	6. Did Not Publicly Post CoC Consolidated Application	<input type="checkbox"/>

1E-5. Reallocation between FY 2015 and FY 2018.

Applicants must report the percentage of the CoC’s ARD that was reallocated between the FY 2015 and FY 2018 CoC Program Competitions.

Reallocation: 0%

1E-5a. Reallocation–CoC Review of Performance of Existing Projects.

Applicants must:

- 1. describe the CoC written process for reallocation;**
 - 2. indicate whether the CoC approved the reallocation process;**
 - 3. describe how the CoC communicated to all applicants the reallocation process;**
 - 4. describe how the CoC identified projects that were low performing or for which there is less need; and**
 - 5. describe how the CoC determined whether projects that were deemed low performing would be reallocated.**
- (limit 2,000 characters)**

No COC project funds were reallocated.

DV Bonus

Instructions

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1F-1 DV Bonus Projects.

Applicants must indicate whether the CoC is requesting DV Bonus projects which are included on the CoC Priority Listing: No

Applicant Name	DUNS Number
This list contains no items	

2A. Homeless Management Information System (HMIS) Implementation

Intructions:

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

Please submit technical questions to the HUD Exchange Ask-A-Question at <https://www.hudexchange.info/program-support/my-question/>

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2A-1. HMIS Vendor Identification. Bowman LLC, A Mediaware Company

Applicants must review the HMIS software vendor name brought forward from FY 2018 CoC Application and update the information if there was a change.

2A-2. Bed Coverage Rate Using HIC and HMIS Data.

Using 2019 HIC and HMIS data, applicants must report by project type:

Project Type	Total Number of Beds in 2019 HIC	Total Beds Dedicated for DV in 2019 HIC	Total Number of 2019 HIC Beds in HMIS	HMIS Bed Coverage Rate
Emergency Shelter (ES) beds	170	53	105	89.74%
Safe Haven (SH) beds	0	0	0	
Transitional Housing (TH) beds	33	0	33	100.00%
Rapid Re-Housing (RRH) beds	49	3	46	100.00%
Permanent Supportive Housing (PSH) beds	86	16	35	50.00%
Other Permanent Housing (OPH) beds	338	72	219	82.33%

2A-2a. Partial Credit for Bed Coverage Rates at or Below 84.99 for Any Project Type in Question 2A-2.

For each project type with a bed coverage rate that is at or below 84.99 percent in question 2A-2., applicants must describe:

- 1. steps the CoC will take over the next 12 months to increase the bed coverage rate to at least 85 percent for that project type; and**
- 2. how the CoC will implement the steps described to increase bed coverage to at least 85 percent.**
(limit 2,000 characters)

HMIS lead will contact non-participating shelters to encourage participation & provide funds for HMIS implementation as needed. HMIS lead is researching to see if any sources of federal, state or local funds are used at these facilities & what leverage can be applied to encourage use of HMIS. Steps will be implemented by the lead agency, the COC HMIS Committee & the HMIS administrator, United Way of Ponca City. Beds not covered by HMIS are: 1) ES: 32 beds in faith-based ES with volunteer staff, 18 in youth ES & 56 in other ES. 2) TH: All but 8 beds in a small faith-based shelter are in HMIS, shelter uses volunteer staff; 3) PH: Agency not using HMIS on the 2018 HIC was VASH with 4 beds. VASH partner had HMIS, but no one trained to do data entry. That agency now has trained staff & is using HMIS; 4) OPH: 10 beds all in faith-based shelters with volunteer staff.

***2A-3. Longitudinal System Analysis (LSA) Submission.**

Applicants must indicate whether the CoC submitted its LSA data to HUD in HDX 2.0. Yes

***2A-4. HIC HDX Submission Date.**

Applicants must enter the date the CoC submitted the 2019 Housing Inventory Count (HIC) data into the Homelessness Data Exchange (HDX). 01/24/2019
(mm/dd/yyyy)

2B. Continuum of Care (CoC) Point-in-Time Count

Instructions:

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

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2B-1. PIT Count Date. 01/24/2019

Applicants must enter the date the CoC conducted its 2019 PIT count (mm/dd/yyyy).

2B-2. PIT Count Data–HDX Submission Date. 04/30/2019

Applicants must enter the date the CoC submitted its PIT count data in HDX (mm/dd/yyyy).

2B-3. Sheltered PIT Count–Change in Implementation.

Applicants must describe:

1. any changes in the sheltered count implementation, including methodology or data quality methodology changes from 2018 to 2019, if applicable; and

2. how the changes affected the CoC’s sheltered PIT count results; or
3. state “Not Applicable” if there were no changes.

(limit 2,000 characters)

No change in implementation or methodology. PIT Reporting Requirement forms from CPD-17-08 were distributed to all Emergency Shelter, Transitional Housing, and Permanent Housing facilities with detailed instructions. All partners received training in methodology, with more extensive training provided to those performing the count to ensure that they were familiar with all the changes in the forms, definitions, and data collection requirements. Technical assistance was provided as needed and follow-up contracts were made to encourage submittal of PIT and assist as needed.

***2B-4. Sheltered PIT Count–Changes Due to Presidentially-declared Disaster.**

Applicants must select whether the CoC added or removed emergency shelter, transitional housing, or Safe-Haven inventory because of funding specific to a Presidentially-declared disaster, resulting in a change to the CoC’s 2019 sheltered PIT count. No

2B-5. Unsheltered PIT Count–Changes in Implementation.

Applicants must describe:
1. any changes in the unsheltered count implementation, including methodology or data quality methodology changes from 2018 to 2019, if applicable; and
2. how the changes affected the CoC’s unsheltered PIT count results; or
3. state “Not Applicable” if there were no changes.
(limit 2,000 characters)

There were no changes in the unsheltered count implementation, including methodology or data quality methodology changes from 2018 to 2019.

***2B-6. PIT Count–Identifying Youth Experiencing Homelessness.**

Applicants must:

Indicate whether the CoC implemented specific measures to identify youth experiencing homelessness in their 2019 PIT count. No

2B-7. PIT Count–Improvements to Implementation.

Applicants must describe the CoC’s actions implemented in its 2019 PIT count to better count:
1. individuals and families experiencing chronic homelessness;
2. families with children experiencing homelessness; and
3. Veterans experiencing homelessness.
(limit 2,000 characters)

3 months prior to the PIT count, the CoC conducted 2 planning sessions with providers serving individuals & families experiencing chronic homelessness, families with children, youth experiencing homelessness & veterans experiencing homelessness to discuss the current PIT count process & obtain input for changes in the upcoming PIT Count. The CoC utilized input and CPD - 16-060 to develop PIT Forms and methodology, then followed up with training to prepare PIT count staff and volunteers. Special care was taken to include input from veteran organizations like those providing VASH & SSVF and also

from victim of domestic violence providers. The sessions also helped identify locations where individuals & families experiencing chronic homelessness, families with children & veterans experiencing homelessness could be found and the best way to encourage them to participate in the PIT.

3A. Continuum of Care (CoC) System Performance

Instructions

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

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*3A-1. First Time Homeless as Reported in HDX.

Applicants must:

Report the Number of First Time Homeless as Reported in HDX.
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3A-1a. First Time Homeless Risk Factors.

Applicants must:

1. describe the process the CoC developed to identify risk factors the CoC uses to identify persons becoming homeless for the first time;
2. describe the CoC's strategy to address individuals and families at risk of becoming homeless; and
3. provide the name of the organization or position title that is responsible for overseeing the CoC's strategy to reduce the number of individuals and families experiencing homelessness for the first time. (limit 2,000 characters)

1. Process: The Coordinated Entry (CE) system gathers data about reasons leading to homelessness. Data about factors leading to homelessness is gathered by prevention assistance providers, DHS, shelters, DV providers & other partners to identify factors that cause 1st time homelessness, allowing the COC to identify why HH are at risk & in need of assistance.

2. Strategies: CE gathers data about pending homelessness & need for assistance to remain in housing & expedites referral of persons at risk of homelessness. Referrals are made to prevention providers for rental & utility assistance to prevent homelessness. If a HH needs assistance, immediate referral to appropriate sources are made via CE system.

3. Oversight: COC Monitoring Committee tracks performance & reports to the Planning Committee & Lead Agency to follow up & develop strategies to reduce 1st time homelessness.

***3A-2. Length of Time Homeless as Reported in HDX.**

Applicants must:

Report Average Length of Time Individuals and Persons in Families Remained Homeless as Reported in HDX.	75
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3A-2a. Strategy to Reduce Length of Time Homeless.

Applicants must:

1. describe the CoC’s strategy to reduce the length of time individuals and persons in families remain homeless;
2. describe how the CoC identifies and houses individuals and persons in families with the longest lengths of time homeless; and
3. provide the name of the organization or position title that is responsible for overseeing the CoC’s strategy to reduce the length of time individuals and families remain homeless.
 (limit 2,000 characters)

1. Average LOT: Average LOT for ES was 46 and for E/SH/TH was 102. This was a decrease of 5 bed nights in EW and an increase of 4 bed nights for ES/TH over the previous report.
2. Best way to reduce the time persons remain homeless is to provide quick access to appropriate resources. To achieve this, the COC uses a Coordinated Entry System (CES), with all COC and ESG-funded agencies required to participate and non-HUD funded providers encouraged to participate. Adoption of the CPD-16-011 and establishing COC priorities for housing those with the longest times homeless, along with designation/prioritization of PSH beds to eh CH and longest-term homeless increased the focus on placement for these HH.
3. Data about the length of time homeless is gathered using the CE at intake. COC uses HMIS data to track this data and uses data reported from spreadsheets or paper reports for agencies not participating in HMIS.
4. Oversight: COC Monitoring Committee tracks performance and reports to Planning Committee and Lead Agency to follow up and develop strategies to reduce LOT homelessness.

***3A-3. Successful Permanent Housing Placement and Retention as Reported in HDX.**

Applicants must:

	Percentage
1. Report the percentage of individuals and persons in families in emergency shelter, safe havens, transitional housing, and rapid rehousing that exit to permanent housing destinations as reported in HDX.	85%
2. Report the percentage of individuals and persons in families in permanent housing projects, other than rapid rehousing, that retain their permanent housing or exit to permanent housing destinations as reported in HDX.	60%

3A-3a. Exits to Permanent Housing Destinations/Retention of Permanent Housing.

Applicants must:

- 1. describe the CoC’s strategy to increase the rate at which individuals and persons in families in emergency shelter, safe havens, transitional housing and rapid rehousing exit to permanent housing destinations;**
- 2. provide the organization name or position title responsible for overseeing the CoC’s strategy to increase the rate at which individuals and persons in families in emergency shelter, safe havens, transitional housing and rapid rehousing exit to permanent housing destinations;**
- 3. describe the CoC’s strategy to increase the rate at which individuals and persons in families in permanent housing projects, other than rapid rehousing, retain their permanent housing or exit to permanent housing destinations; and**
- 4. provide the organization name or position title responsible for overseeing the CoC’s strategy to increase the rate at which individuals and persons in families in permanent housing projects, other than rapid rehousing, retain their permanent housing or exit to permanent housing destinations.**

(limit 2,000 characters)

1. Increased monitoring of system performance measures to analyze reasons clients are not exiting to PH or remaining in PH. Planning Committee meeting with providers to determine what measures may increase outcomes. Increased training and TA to PH providers and Case Managers.
2. Monitoring Committee & Lead Agency will increase monitoring of system performance measures to analyze clients exiting to other than PH or not remaining in PH to determine causes & provide TA to providers to implement strategies to improve rate of permanent housing placements for homeless individuals and families.
3. Oversight: COC Monitoring Committee tracks performance & reports to the Planning Committee & Lead Agency to follow up & develop strategies to increase placement or retention in PH.

***3A-4. Returns to Homelessness as Reported in HDX.**

Applicants must:

	Percentage
1. Report the percentage of individuals and persons in families returning to homelessness over a 6-month period as reported in HDX.	7%
2. Report the percentage of individuals and persons in families returning to homelessness over a 12-month period as reported in HDX.	1%

3A-4a. Returns to Homelessness–CoC Strategy to Reduce Rate.

Applicants must:

- 1. describe the strategy the CoC has implemented to identify individuals and persons in families who return to homelessness;**

- 2. describe the CoC’s strategy to reduce the rate of additional returns to homelessness; and**
- 3. provide the name of the organization or position title that is responsible for overseeing the CoC’s strategy to reduce the rate individuals and persons in families return to homelessness. (limit 2,000 characters)**

1. Identification: The Coordinated Entry (CE) system gathers data about reasons leading to returns to homelessness. Data about factors leading to returns is gathered by prevention assistance providers, DHS, shelters, DV providers & other partners to identify factors that cause returns to homelessness, allowing the COC to identify why HH are at risk & in need of assistance.

2. Strategies: All COC & ESG services are coupled with case management (CM) & services to stabilize clients. Part of the CM process is analysis of the client needs & development of a CM plan outlining steps & resources needed to address those issues & achieve stability. CM includes follow-up for clients who exit ESG/TH/PH. Written standards established for ESG contain standards for provision of services & follow-up to reduce returns to homelessness. 12 month strategies: Monitoring Committee & Lead Agency will increase monitoring of system performance measures to analyze returns to homelessness & provide TA to providers to implement strategies to stabilize clients & reduce returns.

3. Oversight: COC Monitoring Committee tracks performance & reports to Planning Committee & Lead Agency to follow up & develop strategies to reduce returns to homelessness.

***3A-5. Cash Income Changes as Reported in HDX.**

Applicants must:

	Percentage
1. Report the percentage of individuals and persons in families in CoC Program-funded Safe Haven, transitional housing, rapid rehousing, and permanent supportive housing projects that increased their employment income from entry to exit as reported in HDX.	45%
2. Report the percentage of individuals and persons in families in CoC Program-funded Safe Haven, transitional housing, rapid rehousing, and permanent supportive housing projects that increased their non-employment cash income from entry to exit as reported in HDX.	3%

3A-5a. Increasing Employment Income.

Applicants must:

- 1. describe the CoC's strategy to increase employment income;**
- 2. describe the CoC's strategy to increase access to employment;**
- 3. describe how the CoC works with mainstream employment organizations to help individuals and families increase their cash income; and**
- 4. provide the organization name or position title that is responsible for overseeing the CoC’s strategy to increase jobs and income from employment. (limit 2,000 characters)**

Strategy: Case Managers (CM) refer to employment resources (1-Stop centers,

employment agencies, and rehab programs) and provide case management and support services like soft skills, resume prep, job expectations, and interviewing. CM refer to mainstream providers like SSN, help clients complete applications, and follow-up to help clients meet CM plan goals, including non-employment income. COC increased monitoring of project performance and provides ongoing training and TA to assist projects increase their ability to help clients increase income and improve performance.

Mainstream: CM refer to employment resources listed in #1 and to maintain providers (ARDC, SOAR, local independent living centers) to help clients access resources to increase income. COC continually seeks participation of mainstream resources in COC activities to increase collaborative efforts. Monitoring Committee tracks performance and reports to Planning Committee and Lead Agency to follow up and develop strategics to increase job and income growth.

3A-5b. Increasing Non-employment Cash Income.

Applicants must:

- 1. describe the CoC's strategy to increase non-employment cash income;**
- 2. describe the CoC's strategy to increase access to non-employment cash sources;**
- 3. provide the organization name or position title that is responsible for overseeing the CoC's strategy to increase non-employment cash income.**

The COC Navigator helps clients fill out Social Security Disability Forms, TANF forms, and directs them toward resources outside of the COC. Such non-COC programs include programs for tribal members that can get assistance through their tribes.

3A-5c. Increasing Employment. Attachment Required.

Applicants must describe how the CoC:

- 1. promoted partnerships and access to employment opportunities with private employers and private employment organizations, such as holding job fairs, outreach to employers, and partnering with staffing agencies; and**
 - 2. is working with public and private organizations to provide meaningful, education and training, on-the-job training, internship, and employment opportunities for residents of permanent supportive housing that further their recovery and well-being.**
- (limit 2,000 characters)**

The Financial Empowerment Specialist (FES) works with clients to increase income and access to employment and works with other regional mainstream employment agencies to identify job opportunities. The COC posts weekly job openings on a job board at the main office in Jay, Oklahoma. The COC stays in regular contact with job agencies and tribal job offices in the region and shares job opportunities with clients. Additionally, the FES provides financial literacy classes regularly throughout the year.

3A-5d. Promoting Employment, Volunteerism, and Community Service.

Applicants must select all the steps the CoC has taken to promote employment, volunteerism and community service among people experiencing homelessness in the CoC’s geographic area:

1. The CoC trains provider organization staff on connecting program participants and people experiencing homelessness with education and job training opportunities.	<input type="checkbox"/>
2. The CoC trains provider organization staff on facilitating informal employment opportunities for program participants and people experiencing homelessness (e.g., babysitting, housekeeping, food delivery).	<input type="checkbox"/>
3. The CoC trains provider organization staff on connecting program participants with formal employment opportunities.	<input type="checkbox"/>
4. The CoC trains provider organization staff on volunteer opportunities for program participants and people experiencing homelessness.	<input type="checkbox"/>
5. The CoC works with organizations to create volunteer opportunities for program participants.	<input type="checkbox"/>
6. The CoC works with community organizations to create opportunities for civic participation for people experiencing homelessness (e.g., townhall forums, meeting with public officials).	<input type="checkbox"/>
7. Provider organizations within the CoC have incentives for employment.	<input type="checkbox"/>
8. The CoC trains provider organization staff on helping program participants budget and maximize their income to maintain stability in permanent housing.	<input type="checkbox"/>

3A-6. System Performance Measures 05/31/2019
Data–HDX Submission Date

Applicants must enter the date the CoCs submitted its FY 2018 System Performance Measures data in HDX. (mm/dd/yyyy)

3B. Continuum of Care (CoC) Performance and Strategic Planning Objectives

Instructions

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3B-1. Prioritizing Households with Children.

Applicants must check each factor the CoC currently uses to prioritize households with children for assistance during FY 2019.

1. History of or Vulnerability to Victimization (e.g. domestic violence, sexual assault, childhood abuse)	<input checked="" type="checkbox"/>
2. Number of previous homeless episodes	<input checked="" type="checkbox"/>
3. Unsheltered homelessness	<input checked="" type="checkbox"/>
4. Criminal History	<input type="checkbox"/>
5. Bad credit or rental history	<input type="checkbox"/>
6. Head of Household with Mental/Physical Disability	<input checked="" type="checkbox"/>

3B-1a. Rapid Rehousing of Families with Children.

Applicants must:

1. describe how the CoC currently rehouses every household of families with children within 30 days of becoming homeless that addresses both housing and service needs;

2. describe how the CoC addresses both housing and service needs to ensure families with children successfully maintain their housing once

assistance ends; and
3. provide the organization name or position title responsible for overseeing the CoC’s strategy to rapidly rehouse families with children within 30 days of them becoming homeless. (limit 2,000 characters)

1. Current Strategy: RRH is a priority under ESG & timeframe is now for rehousing FWC within 30 days. 40% of ESG funds are designated for RRH in order rapidly rehouse FWC, as the COC has no funds other than ESG for these services. This is a shift from prior years when some ESG funds were used for prevention activities. Prevention is now funded through other funding sources, like EFSP & state & local funds. Emphasis is now on diversion to RRH rather than shelter placement. COC has 5 ESG projects providing RRH services throughout the COC area, with referrals for RRH services made to these projects from providers throughout the COC region. Providers responsible for implementation of RRH include NEOCAA working with the ARK, Hope House & Community Crisis Center shelters; Community Action Resource & Development, working with Youth & Family Services; Safenet Services.
2. Addressing Needs: The Coordinated Entry (CE) system gathers data about reasons leading to homelessness. Data about factors leading to homelessness is gathered by prevention assistance providers, DHS, shelters, DV providers & other partners to identify factors that cause 1st time homelessness, allowing the COC to identify why HH are at risk & in need of assistance.
3. Monitoring & Evaluation Committee & lead agency oversee strategy to rapidly rehouse families with children.

3B-1b. Antidiscrimination Policies.

Applicants must check all that apply that describe actions the CoC is taking to ensure providers (including emergency shelter, transitional housing, and permanent housing (PSH and RRH)) within the CoC adhere to antidiscrimination policies by not denying admission to or separating any family members from other members of their family or caregivers based on any protected classes under the Fair Housing Act, and consistent with 24 CFR 5.105(a)(2) – Equal Access to HUD-Assisted or -Insured Housing.

1. CoC conducts mandatory training for all CoC- and ESG-funded housing and services providers on these topics.	<input type="checkbox"/>
2. CoC conducts optional training for all CoC- and ESG-funded housing and service providers on these topics.	<input checked="" type="checkbox"/>
3. CoC has worked with ESG recipient(s) to adopt uniform anti-discrimination policies for all subrecipients.	<input type="checkbox"/>
4. CoC has worked with ESG recipient(s) to identify both CoC- and ESG-funded facilities within the CoC geographic area that might be out of compliance and has taken steps to work directly with those facilities to come into compliance.	<input type="checkbox"/>

3B-1c. Unaccompanied Youth Experiencing Homelessness–Addressing Needs.

Applicants must indicate whether the CoC’s strategy to address the