

**NE Oklahoma Continuum of Care Full COC Membership Meeting**  
**September 26, 2019**  
**Meeting Minutes**

The NE Oklahoma Continuum of Care full membership met at 12:00 noon, on Thursday, September 26, 2019 at Safenet, Claremore, Oklahoma.

**Attendance:** List of attendees is attached.

1. **Introduction of Guests:** None.
2. **Updates and events:** Lindi Conover-Thompson is the new Planner for NEOCAA—we'll get to meet her soon. NEOCAA's 50<sup>th</sup> Anniversary luncheon in Jay on September 30<sup>th</sup> from 11:00am to 1:00pm. Sarada McGaha reminded that HMIS Match is due to the Lead Agency ASAP—contact John Ann Thompson if you have any questions. The Point In Time Count date has been scheduled for Thursday, January 23, 2019—this conflicts with our scheduled CoC meeting. After discussion, it was decided by the membership present to move the January meeting to Thursday, January 30, 2019. Donna Grabow announced she's losing Pam Pearsall (Housing Case Manager) to GLMHC in Vinita about mid-October, so she'll have an open position that needs to be filled.
3. **Consideration and action regarding August 22, 2019 COC Full Partnership meeting minutes:** Copies of the August 22, 2019 COC Full Partnership minutes were available at the meeting, and were emailed out with the agenda. Michelle Bachelor noted one correction needed in the minutes—under 6. Committee Reports, a. Planning Committee, VA Update, the last sentence needs to say “2019 Homeless Veterans” in place of “VA Mental Health”. **Motion by Michelle Bachelor, Seconded by Donna Grabow to approve the minutes as amended. Motion carried unanimously.**
4. **Consideration of and action, as needed, regarding FY2019 CoC NOFA update:** John Ann Thompson passed out the FY2019 CoC Renewal Applications scoring/ranking results & a copy of the FY2019 CoC Planning Application (the collaborative application) to the membership. Sarada McGaha shared that the scoring tool approved last year was used to score and rank the CoC Renewal Applications. Discussion regarding the tool automatically scoring/ranking applications based on the answers to questions within the tool, and the approved scoring/ranking is needed for the Planning Application. **Motion by Lisa Look, Seconded by Denise Phelps to approve the scoring/ranking of the FY2019 CoC Renewal Application & FY2019 CoC Planning Application as presented. Motion carried unanimously.**
5. **Consideration of and action, as needed, regarding 2019 ESG update:** Sarada McGaha reminded the membership regarding the motion made at last month's meeting regarding splitting any additional funding evenly between the ODOC-approved applicants. John Ann Thompson had emailed the scores/ranking from ODOC to Sarada—handouts were distributed to the membership. Sarada explained that five agencies had applied for funding, but only four submitted their application by the May 31, 2019 5:00pm deadline. Discussed the total amount of funding to be split evenly between the four ODOC-approved agencies--\$15,864.75, based on the letter John Ann received stating the full amount is \$63,459.00. If any of the four ODOC-

approved agencies are unable to accept/match the additional amount, please let John Ann know as soon as possible—only two of the four agencies were present at today’s meeting, so contact will be made with the other two. **No action needed.**

**6. Committee Reports, recommendations and action items**

- a. Planning Committee:** Sarada McGaha is working on updates to the Resource Guide. Lisa Look shared that a treatment facility in Stilwell (Turning Point shelter and transitional living) closed its doors the week before last, so it needs to be removed as a resource if it’s in the Guide.
  - **VA Update:** Lisa Look shared about the Resource Fair in Grove at the Grove Civic Center from 10:00am to 3:00pm on October 11, 2019—she’ll email the flyer so it can be sent out to the membership, and she explained how the fair came together due to recognition of the need to address homelessness. The last planning meeting for the Resource Fair is on Thursday, October 3, 2019 at the Grove EMS Building if anyone is interested. Denise Phelps had copies of the Resource Fair flyer to distribute to those present. Michelle Bachelor shared that SSVF is looking at a Rapid Resolution Program—it’s currently in the infancy stage—that works to be sure persons are stable when funding is utilized. An update was given regarding the Stand Down (an annual event hosted by the First United Methodist Church in downtown Tulsa) this past Saturday—this year, 264 veterans & 26 civilians were served; 102 veterans identified as homeless, with only 19 receiving no case management services; and 311 volunteers & 62 community partners participated in the event. The Stand Down is held the 3<sup>rd</sup> weekend in September annually.
- b. Monitoring and Evaluation Committee:** Nothing to report that hadn’t already been discussed.
- c. HMIS Committee:** Sarada McGaha distributed the HMIS report provided by Lorinda McDaniel. Agencies were requested to run the CoC APR report and make sure all client data is correct in sections 6a-6d. If you have any questions, contact Lorinda McDaniel at 580-242-6131. Discussion amongst the membership regarding reasons why some members unable to use HMIS, but using comparable databases. Sarada McGaha noted need to clear up HMIS Committee chair—explained how Sherri Sherwood’s name was replaced on the agenda with the HMIS Lead during the transition of Terry Schroeder’s replacement taking over, no reason was reflected in any meeting minutes, so Sarada will reach out to Sherri to discuss. **Motion by Lisa Look, Seconded by Donna Grabow to approve the HMIS report as presented. Motion carried unanimously.**

**7. Other business:** None.

**8. Next meeting date and location:**

- **October 24, 2019** – 12:00pm hosted by Hope House in Tahlequah (place being determined) – Full Partnership Meeting
- **November 21, 2019** – 12:00pm at CARD in Claremore – Full Partnership Meeting  
\*\*moved date due to Thanksgiving Holiday\*\*

- **December 2019 – NO MEETING**
- **January 30, 2020** – 12:00pm at NEOCAA in Jay – Full Partnership Meeting & Board Meeting **\*\*moved date due to Point In Time Count\*\***
- **February 27, 2020** – Alicia Beard checking which facility has availability so she can host – Full Partnership Meeting

**Adjourn at 1:55pm**





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## 2A. Project Detail

- 1a. CoC Number and Name:** OK-505 - Northeast Oklahoma CoC
- 1b. Collaborative Applicant Name:** Northeast Oklahoma Community Action Agency, Inc.
- 2. Project Name:** OK 505 CoC Planning Application FY2019
- 3. Component Type:** CoC Planning Project Application

## 2B. Project Description

**1. Provide a description that addresses the entire scope of the proposed project and how the Collaborative Applicant will use grant funds to comply with the provisions of 24 CFR 578.7.**

OK-505 has adopted the following: 1) Governance Charter & HMIS Governance MOU; 2) Board selection processes; 3) Code of Conduct & Recusal processes; 4) ESG Written Standards; 5) Coordinated Assessment Instrument (CAI); 6) COC Written Standards for assistance under SHP; 7) CPD-16-11; 8) Written COC project evaluation procedures for HUD COC & ESG; 9) Coordinated Entry System policies & procedures; & 10) Preliminary resource guide. The COC needs to: 1) Finish development of a comprehensive resource listing for use with the CES; 2) Implement processes to monitor project & system performance measures (SPM) & continuously monitor project compliance, project performance & SPM; & 3) Conduct efforts to increase HMIS bed coverage among the non-COC funded providers. Planning funds will provide dedicated staff hours by part of the Collaborative Applicant's (CA) Planner's salary to assist the board in development & implementation of the processes as follows: 1) Coordination: Funding will allow dedicated staff time to assist COC board in coordination activities to enhance recruitment of homeless service providers, mainstream resources & other partners to ensure an inclusive, collaborative process in developing goals & planning projects to reduce homelessness; 2) Project Evaluation: Funding will allow dedicated staff time to assist the board & implement & conduct written project evaluation procedures for both COC & ESG projects. The COC has established written standards for evaluation & monitoring of projects. Implementation of SPM will require more exhaustive efforts by the COC & more of the CA Planner's time. The Planner will assist the board by providing TA during the implementation & conduct of required processes & the CA will assist the board in project evaluation in accordance with the Governance Charter; 3) Con Plan: Funding will allow dedicated staff time to attend meetings to work with the State in the development of the Con Plan; 4) COC Application: Funding will allow dedicated staff time to assist the board in conducting the PIT & HIC, SPM & AHAR, the gap analysis, developing goals, creating a strategic plan, & preparing the annual funding application; 5) COC System: Funding will allow dedicated staff time to provide TA to lead the COC in continued implementation of required written standards. The COC has adopted at CAI & mandates its use by all COC & ESG providers, but needs to develop written policies & procedures to implement a function CES among all partners. Also, resource listings exist in fragmented forms in the COC, but no comprehensive resource listing exists for the 11-county area so the COC is developing a comprehensive listing to be use as part of the CES. The Planner & the CA will work with the Board & partners to complete the following tasks: 6) HUD Compliance: Funding will allow dedicated staff time to assist the board in developing processes for conducting, reporting, & responding to HUD compliance requirements for COC & ESG projects.

**2. Describe the estimated schedule for the proposed activities, the management plan, and the method for assuring effective and timely completion of all work.**

Planning funds will allow the dedication of more time by the Collaborative Applicant's (CA) Planner to provide staff support, technical assistance, and guidance in the further development of several elements required under the regulations. Dedication of more staff time and provision of technical assistance and guidance will help lead the COC and its board through the processes needed to develop standards as required by the regulations. Specific information regarding the estimated schedule for proposed activities and the method for assuring effective and timely completion of all work is as follows: Timelines: The COC needs to: 1) Finish development of a comprehensive resource listing for use with the CES; 2) Implement processes to monitor project and system performance measures (SPM) and continuously monitor project compliance, project performance, and SPM; 3) Conduct efforts to increase HMIS bed coverage among non-COC funded providers. The Board has adopted written processes for project evaluation and anticipates that the Monitoring/Evaluation Committee will continue utilizing these procedures in 2020-21. Monitoring and evaluation is an ongoing process and implementation of System Performance Standards will require more attention to projects performance and its impact on system performance. It is anticipated that the written evaluation processes, methods, and protocols will be evaluated and revised as needed throughout the grant period. The CA will work closely with the Monitoring/Evaluation Committee during implementation and during project evaluation. The COC has adopted a Coordinated Assessment Instrument that is designed in accordance with standards defined in the regulations. The COC adopted the instrument in July 2014 and as an initial starting point, mandated its use by all COC and ESG-funded agencies and established Coordinated Entry Policies and procedures in 2018. It is anticipated that there will be a period of evaluation and adjustment to the system that will be closely monitored by the CA in collaboration with the Board. Efforts regarding the PIT, HIC, AHAR, SPM, and funding application are driven by timelines established by HUD. Planning efforts are ongoing throughout the year and it is anticipated the development of a strategic plan will be completed by December 2019. Methods for assuring completion of work: The Board and its committees will be charged with the responsibility to ensure that all standards, procedures, methods, and requirements implemented under the regulations are properly and efficiently put in effect. The CA will work closely with the Board to monitor progress and technical assistance as needed to ensure effective and timely implementation and completion of proposed work. Dedication of time by the CA Planner will allow for staff support to help the COC and the board move efficiently toward the development and implementation of the proposed planning activities.

**3. How will the requested funds improve or maintain the CoC's ability to evaluate the outcome of CoC and ESG projects?**

Funding will allow dedication of more time by the Collaborative Applicant's Planner to assist the board and the COC in the implementation of formalized, written protocols, procedures, and methods for program evaluation. The Planner will provide staff support to the Board as it implements newly adopted written monitoring protocols and procedures and as it establishes performance outcomes to assist the COC in measuring and evaluating system performance measures. Up to this point, the COC has conducted project outcome evaluation on an informal and often sporadic basis, but this will become formalized and more consistently applied through the implementation of written monitoring and evaluation procedures by the Monitoring/Evaluation committee. The



Collaborative Applicant's Planner will be charged with providing staff support, technical assistance, and guidance in the implementation of these processes. All policies and procedures that are implemented will be designed to ensure that the COC is fairly and consistently monitoring and evaluating project outcomes and performance for all COC and ESG projects.

**4. How will the planning activities continue beyond the expiration of HUD financial assistance?**

COC partners and the Collaborative Applicant have conducted COC planning activities since the inception of the COC in 2003, supporting the activities utilizing local funds and other funding sources. Specifically, the Collaborative Applicant has supported the salary of the agency's Planner through Community Services Block Grant (CSBG) funds and will continue to do so beyond the expiration of HUD financial assistance. COC partners will also continue to support planning activities through the use of local funds and other funding sources, as they have a vested interest in planning and implementing quality programs and services designed to reduce the incidence of homelessness and assist homeless individuals and families in becoming self-sufficient.

## 4A. Sources of Match

The following list summarizes the funds that will be used as Match for the project. To add a Matching source to the list, select the icon. To view or update a Matching source already listed, select the icon.

### Summary for Match

Total Value of Cash Commitments:	\$5,990
Total Value of In-Kind Commitments:	\$0
Total Value of All Commitments:	\$5,990

1. Does this project generate program income as described in 24 CFR 578.97 that will be used as Match for this grant? No

Match	Type	Source	Contributor	Date of Commitment	Value of Commitments
Yes	Cash	Government	CSBG Grant	09/22/2019	\$5,990

## Sources of Match Details

- 1. Will this commitment be used towards Match?** Yes
- 2. Type of commitment:** Cash
- 3. Type of source:** Government
- 4. Name the source of the commitment:** CSBG Grant  
(Be as specific as possible and include the office or grant program as applicable)
- 5. Date of Written Commitment:** 09/22/2019
- 6. Value of Written Commitment:** \$5,990

## 4B. Funding Request

**1. Will it be feasible for the project to be under grant agreement by September 30, 2021?**      Yes

**2. Does this project propose to allocate funds according to an indirect cost rate?**      No

**3. Select a grant term:**      1 Year

**A description must be entered for Quantity. Any costs without a Quantity description will be removed from the budget.**

Eligible Costs:	Quantity AND Description (max 400 characters)	Annual Assistance Requested (Applicant)
<b>1. Coordination Activities</b>	\$54,531 annual salary & fringe x..065FTE Collaborative Applicant Planner to assist COC board in coordination activities such as recruitment of partners, enhancing participation, and ensuring community/area-wide participation in planning and implementation activities.	\$3,544
<b>2. Project Evaluation</b>	\$54,531 annual salary & fringe x..017FTE Collaborative Applicant Planner to assist COC board in development and implementation of project evaluation protocols, outcome measures, and procedures for both COC and ESG projects.	\$976
<b>3. Project Monitoring Activities</b>	\$54,531 annual salary & fringe x..0092FTE Collaborative Applicant Planner to assist COC board in project monitoring and evaluation activities for both COC and ESG projects.	\$502
<b>4. Participation in the Consolidated Plan</b>	\$54,531 annual salary & fringe x..00495FTE Collaborative Applicant Planner to assist COC board in participating in Consolidated Plan Activities.	\$271
<b>5. CoC Application Activities</b>	\$54,531 annual salary & fringe x..3075FTE Collaborative Applicant Planner to assist COC board in conducting annual PIT, HIC, gap analysis, development of performance goals & objectives, revision & update of 10-year plan, and in preparation of annual funding application.	\$16,741
<b>6. Determining Geographical Area to Be Served by the CoC</b>		
<b>7. Developing a CoC System</b>	\$54,531 annual salary & fringe x..0261FTE Collaborative Applicant Planner to assist COC board in COC development activities such as written standards and coordinated assessment system.	\$1,423
<b>8. HUD Compliance Activities</b>	\$54,531 annual salary & fringe x..0092FTE Collaborative Applicant Planner to assist COC board in HUD Compliance monitoring and evaluation activities to include both COC and ESG projects.	\$502
<b>Total Costs Requested</b>		\$23,959
<b>Cash Match</b>		\$5,990
<b>In-Kind Match</b>		\$0
<b>Total Match</b>		\$5,990
<b>Total Budget</b>		\$29,949

**Click the 'Save' button to automatically calculate the Total Assistance**

Here are the 2019 ESG averaged score results from Rebekah Zahn-Pittser:

Funding Requested	Applicant ID#	CoC	Rev	Average	I-1	I-2	I-1	II-1	II-2	II-3	II-4	II-5	II-6	II-7	II-8	II-9	II-10	III-1	III-2	III-3	IV-1	IV-2	V-1	V-2	V-3	V-4	Total Score	Total Average	Comments
\$48,416.40	ESG-2019-NEOCOA-00007 (Hope House)	NE	2	Average																							142.5	first	
				Rater 1	10	5	1	1	1	2	1	5	5	10	15	2	5	20	7	3	2	3	20	10	10	10	10		147
				Rater 2	21	9	5	1	1	1	1	5	5	9	13	3	4	20	6	3	2	3	18	9	10	10	10		138
\$48,416.40	ESG-2019-NEOCOA-00027 (CCC)	NE	77	Average																							140.5	second	
				Rater 1	10	5	1	0	2	1	5	5	10	15	4	4	20	7	3	2	3	20	10	10	10	10	147		
				Rater 2	24	10	5	1	0	2	1	5	2	10	15	5	5	10	5	3	2	3	20	10	10	10	10		134
\$48,416.40	ESG-2019-NEOCOA-00030 (Grand Nation)	NE	18	Average																							135.5	third	
				Rater 1	10	3	1	1	1	2	1	3	0	10	10	5	5	20	7	3	2	3	20	10	10	10	0		126
				Rater 2	32	10	5	1	1	2	1	5	5	10	15	5	5	20	7	3	2	3	20	10	10	10	5		145
\$48,416.40	ESG-2019-Safenet Services-00011	NE	21	Average																							126	fourth	
				Rater 1	8	5	1	1	2	1	4	4	9	14	3	2	17	4	3	2	2	19	0	10	7	118			
				Rater 2	8	9	5	1	1	2	1	4	4	10	14	4	3	18	6	3	2	2	19	8	10	8	134		

September 25, 2019

John Ann Thompson, Executive Director  
Northeast Oklahoma Community Action Agency  
856 E Melton Drive  
Jay, OK 74346

Re: 2019 Emergency Solutions Grant Application ESG-2019-NEOCAA-00007

Dear Ms. Thompson:

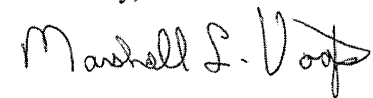
The Oklahoma Department of Commerce/Community Development has received a letter of recommendation from the Northeast Oklahoma Continuum of Care (CoC). A Committee of CoC members scored the applications and determined who was to receive funding and the amount of funding in order to distribute the CoC's ESG allocation. ODOC then completed its review of the CoC's recommendations for FY 2019 Emergency Solutions Grant Program (ESG) applications. I am pleased to inform you that the application rated by your Continuum of Care has been approved for funding in the amount of \$63,459.00.

The process to initiate the contract will be completed in OKGrants. The Sponsor or Independent Applicant may proceed to <https://grants.ok.gov> to complete the process. Because the ESG19 approved award amount is different from what was requested in the application, the application will be returned so changes can be made. Complete instructions of what needs to be done can be found in the OKGrants ESG19 application -> 'View, Edit and Complete Forms' -> [Modification Comments](#).

The contract dates will be October 1, 2019 to September 30, 2020. Please note that you must receive the signed Request for Release of Funds and Certification form prior to expending ESG funds. ***Understand that acceptance of this offer does not constitute your authority to expend funds or make any commitment of funds relative to the Emergency Solutions Grant Program until execution of your contract.***

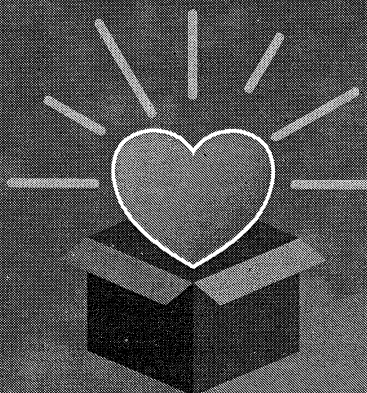
We look forward to working with you. If you have any questions or concerns regarding the ESG program, please contact Jessica Izquierdo at (405) 534-6814, or by e-mail at [Jessica.Izquierdo@okcommerce.gov](mailto:Jessica.Izquierdo@okcommerce.gov).

Sincerely,



Marshall Vogts, Director  
Community Development

cc: Ms. Laura Garner  
[hopehouseshelter@gmail.com](mailto:hopehouseshelter@gmail.com)



# Resource Fair!

The City of Grove is coming together to offer FREE resources to the community. And bring your appetite, because lunch is on us!

**GROVE CIVIC CENTER**

1702 Main St. Grove, OK 74344

Friday, October 11<sup>th</sup>, 2019

**10am - 3pm**

If you would like to have a booth, please contact:

Shanda Holenda  
918-500-6011  
sholenda@glmhc.net

## CONTRIBUTING SPONSORS



**Report Options**

Provider Type Provider • Reporting Group

**Reporting Group\*** NEOCoC ALL

**Q4a Provider\*** CARD\_Community Action Resource & Development (Default) NE (11008)

**Program Date Range\*** 10/01/2018 to 09/25/2019

**Entry/Exit Types\*** Basic Basic Center Program Entry/Exit  HUD  PATH Quick Call RHY Standard Transitional Living Program Entry/Exit  VA HPRP (Retired)

**CoC-APR Report Results**

**4a - Project Identifiers in HMIS**

Organization Name CARD\_Community Action Resource & Development NE

Organization ID 11008

Project Name CARD\_Community Action Resource & Development NE

Project ID 11008

HMIS Project Type

Method of Tracking ES

**If HMIS Project ID = 6 (S Only)**

Is the Services Only (HMIS Project Type 6) affiliated with a residential project?

**If 2.4, Dependent A = 1**

Identify the Project ID's of the housing projects this project is affiliated with

**5a - Report Validations Table**

**Report Validations Table**

1. Total Number of Persons Served	943
2. Number of Adults (age 18 or over)	878
3. Number of Children (under age 18)	65
4. Number of Persons with Unknown Age	0
5. Number of Leavers	843
6. Number of Adult Leavers	782
7. Number of Adult and Head of Household Leavers	783
8. Number of Stayers	100
9. Number of Adult Stayers	96
10. Number of Veterans	47
11. Number of Chronically Homeless Persons	51
12. Number of Youth Under Age 25	92
13. Number of Parenting Youth Under Age 25 with Children	3
14. Number of Adult Heads of Household	857
15. Number of Child and Unknown-Age Heads of Household	2
16. Heads of Households and Adult Stayers in the Project 365 Days or More	42

**6a - Data Quality: Personally Identifiable Information**

Data Element	Client Doesn't Know/Client Refused	Information Missing	Data Issues	% of Error Rate
Name (3.1)	5	6	0	1%
SSN (3.2)	26	9	1	4%
Date of Birth (3.3)	0	0	0	0%
Race (3.4)	0	0	0	0%
Ethnicity (3.5)	0	1	0	0%
Gender (3.6)	0	0	0	0%
<b>Overall Score</b>				<b>4%</b>

**6b - Data Quality: Universal Data Elements**

Data Element	Error Count	% of Error Rate
Veteran Status (3.7)	1	0%
Project Start Date (3.10)	0	0%
Relationship to Head of Household (3.15)	13	1%
Client Location (3.16)	0	0%
Disabling Condition (3.8)	16	2%



**6c - Data Quality: Income and Housing Data Quality**

Data Element	Error Count	% of Error Rate
Destination (3.12)	4	0%
Income and Sources (4.2) at Start	59	7%
Income and Sources (4.2) at Annual Assessment	24	57%
Income and Sources (4.2) at Exit	45	6%

**6d - Data Quality: Chronic Homelessness**

Entering into project type	Count of total records	Missing time in institution (3.917.2)	Missing time in housing (3.917.2)	Approximate Date started (3.917.3) DK/R/missing	Number of times (3.917.4) DK/R/missing	Number of months (3.917.5) DK/R/missing	% of records unable to calculate
ES, SH, Street Outreach	325			0	2	2	1%
TH	112	0	0	0	0	0	0%
PH(all)	48	0	0	2	2	2	4%
<b>Total</b>	<b>485</b>						<b>1%</b>

**6e - Data Quality: Timeliness**

Time For Record Entry	Number of Project Start Records	Number of Project Exit Records
0 days	270	308
1 - 3 days	324	304
4 - 6 days	94	65
7 - 10 days	47	36
11+ days	72	130

**6f - Data Quality: Inactive Records: Street Outreach and Emergency Shelter**

	# of Records	# of Inactive Records	% of Inactive Records
Contact (Adults and Heads of Household in Street Outreach or ES - NBN)	2	2	100%
Bed Night (All clients in ES - NBN)	0	0	0%

**7a - Number of Persons Served**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Adults	878	834	44		0
Children	65		61	4	0
Client Doesn't Know/Client Refused	0	0	0	0	0
Data not collected	0	0	0	0	0
<b>Total</b>	<b>943</b>	<b>834</b>	<b>105</b>	<b>4</b>	<b>0</b>

**7b - Point-in-Time Count of Persons on the Last Wednesday**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
January	150	129	18	3	0
April	141	127	12	2	0
July	124	112	11	1	0
October	159	134	24	1	0

**8a - Number of Households Served**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Total Households	859	819	38	2	0

**8b - Point-in-Time Count of Households on the Last Wednesday**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
January	135	128	6	1	0
April	132	127	3	2	0
July	114	110	3	1	0
October	141	134	6	1	0

**9a - Number of Persons Contacted**

	All Persons Contacted	First Contact - NOT staying on the Streets, ES, or SH	First contact - WAS staying on Streets, ES, or SH	First contact - Worker unable to determine
Once	6	2	4	0
2-5 Times	0	0	0	0
6-9 Times	0	0	0	0
10+ Times	0	0	0	0
<b>Total Persons Contacted</b>	<b>6</b>	<b>2</b>	<b>4</b>	<b>0</b>

**9b - Number of Persons Engaged**

	All Persons Contacted	First Contact - NOT staying on the Streets, ES, or SH	First contact - WAS staying on Streets, ES, or SH	First contact - Worker unable to determine

NEOCoC Meeting 9-26-2019

Safenet - 1219 W. Dupont, Claremore, OK

	<b>2016-2017</b>	<b>2017-2018</b>	<b>2018-2019</b>
<b>Total Persons</b>	1350	1114	943
<b>Adults (age 18 &gt;)</b>	924	973	878
<b>Children (&lt; age 18)</b>	420	141	65
<b>Veterans</b>	40	59	47

Date Range: 10/1/2018 to 9/25/2019

An additional 67 clients were served since our last CoC meeting in August. Please continue to run your CoC or ESG HMIS reports and fix any errors in sections 6a, 6b, 6c, and 6d. The highest number of errors is still in the "Income and Sources at Annual Assessment." If you are not sure how to resolve any of your errors, please feel free to reach out to Lorinda McDaniel at 580-242-6131 or [Lorinda.mcdaniel@cdaok.org](mailto:Lorinda.mcdaniel@cdaok.org).

**REMINDER:** Please return your annual HMIS user agreement if you have not already done so. Thank you!

Decrease in counts maybe partially caused by:

- Harbor: closed July 31, 2016
- FFATC: 1/31/19 decreased number of transitional beds by 17
- CARD: For non-ESG or non-CoC funded projects, Head of Household (only) is being keyed for utilities and other services.